



Santa Clara Pueblo Housing Authority

201 Road Runner Road, Espanola NM 87532-1313

Phone: (505)-753-6170 Fax: (505) 753-3699

info@scphousing.org – www.scphousing.org

Work Request Form

Name of Requestor: _____

Telephone Number: _____

Home Address: _____

SCPHA Managed Home

SCPHA Townhome

Conveyed

Work Requested:

Time available: _____

Please Note: All requests are completed on a priority basis and will be scheduled during SCPHA business hours – Monday through Friday 8am to 4:30pm. Per SCPHA procedures two (2) SCPHA employees will be entering your unit to perform these services.

Signed by: _____ Date: _____

(Requestor)

Approved by: _____ Date: _____

(SCPHA Representative)

Date Completed: _____ Completed by: _____