



All Employees Meeting January 8th

Governor Chavarria introduced the newly elected officials and the Tribal Administrators and discussed the status of on-going projects and efforts as well as expectations from the staff in the new year.



SANTA CLARA

POST OFFICE BOX 580 (505) 753-7330 (505) 753-5375 Fax



INDIAN PUEBLO

ESPANOLA, NEW MEXICO 87532 OFFICE OF GOVERNOR

To: Pueblo of Santa Clara Residents, Village Area Residence

From: Governor J. Michael Chavarria A. Michael Chavarria

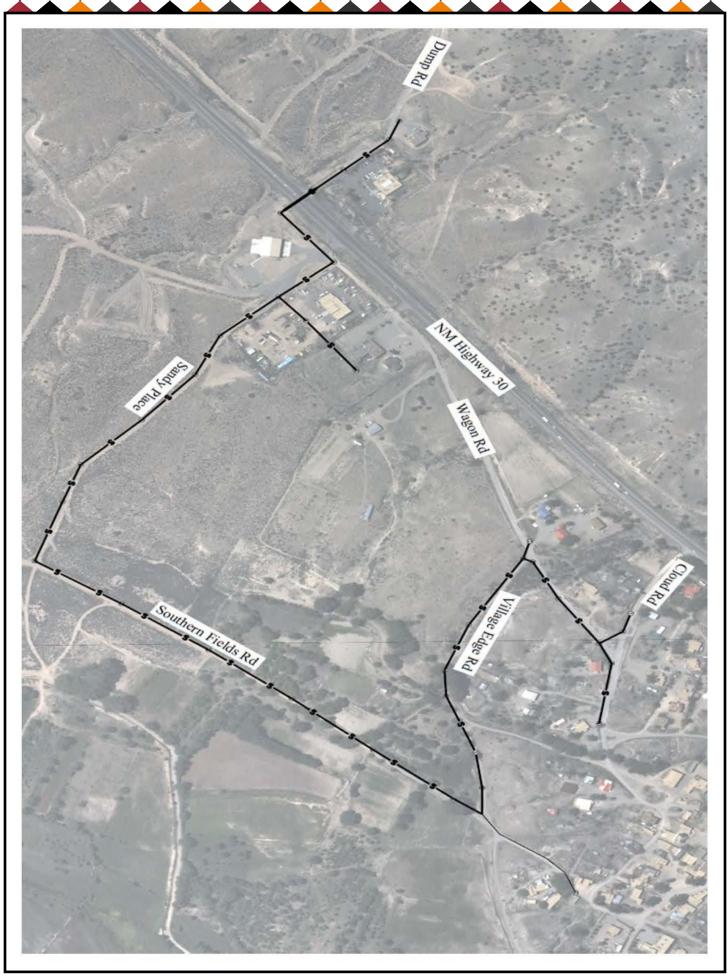
Date: January 22, 2024

Re: Notice of Construction Project, Village Sewer Improvements

This notice is to inform you of an upcoming construction project that will focus on installing the sewer mains and a lift station in the Village area. See attached map. The objective is to install new sewer mains and a lift station to remove homes from septic tank systems. This project is a benefit to the Pueblo as it will replace failing infrastructure, improve operations and maintenance.

CF Padilla, LLC from Isleta Pueblo is the Contractor who will be working on the project along with Souder Miller and Associates. Traffic may be diverted to different locations during this time, please be mindful of construction workers and maintain your speed.

This work is expected to be completed in July 2024. The Santa Clara Tribal Administration appreciates your patience during the construction phase. Copies of the construction plans are available if you want to know where the work will be occurring. If you have any questions you may contact the Special Projects Office at 505-692-6309.



The Small Business
Start-up Day 3.0 was held at the Santa Clara
Senior Center on January 18th. Santa Clara
Library and the Intergovernmental Dept.
coordinated with the
UNM Rainforest Innovations and Truth
Dancer Coaching to host the presentations on Intellectual Property, Copyright and
Trademark.



Dr. David Irvin, traveled from NMSU to present on patents and trademark resources available from his office. Through the NMSU Library, Reference and Research Office, Dr. Irvin conducts research on brand and trademarks and provides awareness of strength and weakness of brands. Although the research is free, it does cost to register a trademark and it must be renewed after 5 years. A registered trademark is a legal proceeding.

Esquire Seth Gardenswartz from Blackgarden Law in Albuquerque shared awareness of their legal specialties including trademarks, contracts, payment systems, e-commerce, digital media and general business management. Attendees learned that Intellectual Property includes different types: Patent, Copyright and Trademark, which are registerable.

Intellectual Property, IP, Right is a complicated topic, especially with artificial intelligence on the horizon. There are many more questions on how to manage intellectual protections in the future.

Look for updates on future Small Business Start up Sessions.





Department of Youth and Learning Youth Basketball Team Practices Lottery

Join the lottery for a chance to secure practice slots for your Youth Basketball Team at SCP

Gym!
Lottery Date & Time:
 □ February 1, 2024 □ 6:00 pm @ SCP Recreation Center □ 1 Representative per Team
Two Available Practice Blocks for February 5 - March 28, 2024
Practice Days & Times:
☐ (Block 1) Monday/Wednesday: 6:00 pm - 7:00 pm ☐ (Block 2) Tuesday/Thursday: 6:00 pm - 7:00 pm
Important Information:
 Teams must adhere to the designated days and times. SCP Gym will not host any games. SCP Gym may close, with or without notification, due to unforeseen events at the discretion of the DYL Director and Deputy Director.
Lottery Requirements:
 □ Team Representative/Coach must o have a valid Santa Clara Pueblo Tribal ID. ■ Must bring ID to Lottery o be over the age of 18 o be present at the lottery and practices. □ Team Representative/Coach will hold liability for any damages or injuries.
Additional Notes:
☐ Roster of coaches and players must be provided by the first practice.
Don't miss out on this opportunity to secure your team's practice slots!
For more information, contact the Department of Youth and Learning at 505-692-6240 or email

joyenque@santaclarapueblo.org.



Office of Vital Statistics & Enrollment

CALL US TO SCHEDULE YOUR APPOINTMENT!

The Santa Clara Pueblo Office of Vital Statistics & Enrollment, would like to inform Enrolled Members and Non-Member Residents, that the OVSE will be scheduling appointments for those individuals who have been accepted as an enrolled member & a Non-Member Resident. If you have a lost, damaged, or expired Tribal and Non-Member Resident Identification card, update your ID card today.

Call our office to update your documents and schedule an appointment.

Documents needed for Identification Card

- Official certified state-issued birth certificate.
- Current Address (addresses must be updated as changes occur and proof of residency, agreement physical address, must be provided). Current New Mexico Driver's License or Photo ID card.
- Current Contact Information (landline, cell phone, & email address).
- Adoption Documents of an enrolled member, from any tribal, state, or federal iurisdiction.
- Custody documents of a minor child, from any tribal, state, or federal jurisdiction.
- Name change document of an enrolled member from any tribal, state, or federal jurisdiction.
- · Other pertinent information includes, but is not limited to, marriage

license/certificate, informal marriage (common law) registrations, divorce decree, power of attorney statements, land records, church records, military records, High school Diplomas or GED Certificates, and/or other school or tribal records, documentation or COVID-19 vaccination card (all three vaccines)



- Have not had symptoms of COVID-19 in the last two weeks of scheduling your appointment.
- Family appointments are accepted as long as documentation is up to date

IF YOU HAVE RECENTLY
LOST OR NEED A
REPLACEMENT TRIBAL
ID, THERE IS A
RENEWAL FEE OF
\$25.00

TO MAKE AN APPOINTMENT CONTACT THE OVSE PROGRAM AT 505-692-6325.



SANTA CLARA
PUEBLO OFFICE OF
VITAL STATISTICS &
ENROLLMENT

P.O. Box 580 578 Kee Street Espanola, NM 87532

Monday-Friday 8:00 am -12:00 pm 1:00 pm -3:30 pm

Lunch: 12:00 pm to 12:45 pm



Home Base Native Intensive Clinical Program

Lifesaving care for Native American Veterans, Service Members and their Families – all at no out-of-pocket cost.

Native Americans serve in the United States Armed Forces at higher rates than any other ethnic group. Yet, the unique needs of Native American Veterans, Service Members and their Families facing challenges with geography, infrastructure and access to specialty care make it exponentially more difficult for those impacted by the invisible wounds of war.

Our innovative Native Intensive Clinical Program (ICP) was built upon our flagship ICP through consultation with Native American Veterans, tribal leaders and healthcare administrators. The Native ICP provides long sought after healing and lifesaving care to Native American Veterans, Service Members and their Families at no out-of-pocket cost to them.

Our next cohort will be held from June 16-28, 2024, at our National Center of Excellence in Charlestown, MA. Additional offerings are currently in development. Please contact us for more details.



Please contact me if you have questions. I have attended the program, Virginia Halfmoon 505-690-6312.

PROGRAM OUTCOMES

100% "agreed" or "strongly agreed" that...

- · they felt satisfied with the clinical care.
- they had confidence and trust in the clinician(s) they met.
- the help they received made a difference in their life.
- $\boldsymbol{\cdot}$ the care they received has helped them function better.
- their support person's involvement contributed to their progress.

The **majority** of participants saw a decrease of anxiety and depression as well as a decrease in posttraumatic stress disorder and depression symptoms, and would recommend Home Base to another Native American Veteran who is having a difficult time.

*The Native ICP pilot was a five-day program that served 28 Veterans and
Family Members.



"Now that I have gone through the program [ICP] and have gone home, I see the difference in myself. I was able to speak about my previous experiences – things that I had never talked to anybody about. I faced some of

those things that I had put into the background. I also spoke to my sister about things she and I had suffered together in our own family. It seemed like both of us were healing."

- Marine Corps Veteran Joseph Suina (Cochiti Pueblo, NM), Home Base ICP graduate

CONTACT US

Laura Harward, Home Base ICP Director • Iharward@mgb.org • 617-715-6495

TO RIO ARRIBA COUNTY RESIDENTS & ADJACENT PUEBLOS



SPAY/NEUTER FOR DOGS & CATS CORE VACCINES FOR DOGS & CATS

FREE CORE VACCINES AND MICROCHIP WITH SURGERY!

MAKE YOUR APPOINTMENT

ONLINE: WWW. ESPANOLAHUMANE.ORG

OR CALL: 505-753-8662, Ext. 112

BENEFITS:

- PETS LIVE LONGER
- LESS LIKELY TO ROAM
- BETTER BEHAVED
- HELP SAVE CATS & DOGS!

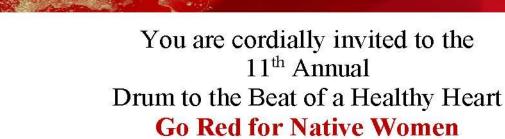
108 HAMM PARKWAY, ESPANOLA, NM 87532

505-753-8662 • WWW.ESPANOLAHUMANE.ORG









Heart Health Summit



We are excited to share that this year, we will be back to **gathering in person*** to celebrate and honor Native American Women's Health.

The day will be filled with enjoyable moments as we catch up with old friends, make new ones, and relish a wonderful luncheon provided by the Indian Pueblo Cultural Center's amazing kitchen. Additionally, there will be inspiring informational and educational health & wellness sessions.

Date: Friday, February 2, 2024

Time: 9:00 AM - 2:00 PM

Location: Indian Pueblo Cultural Center

Address: 2401 12th St NW, Albuquerque, NM 87104

Seats are limited, so registration will be necessary.

To register this event please visit: https://GoRedForNativeWomen2024



Date: February 6th to March 28
Where: SCP Housing Authority—Learning Center
Please call our office at 505-753-6170 to
set up an appointment

BY APPOINTMENTS ONLY!

- ⇒ Only Santa Clara Pueblo Community Residents
- ⇒ All documents will be scanned and sent directly to Tax Preparers.
 - ⇒ All Preparers are irs certified

FREE PREPARATION IF REQUIREMENTS ARE MET:

Family's Annual Income is \$57,000 or less or if you are age 65 or older.

REQUIRED DOCUMENTS!

- Identification:
 - Must have photo ID (Driver License, State Issued ID, Passport, Military ID, Tribal ID)
 - Social Security Number
 - Or Individual Tax Identification number (ITIN) for yourself, your spouse, your dependents, or anyone else on your return
- Income Forms: All W-2 forms, 1099 forms (Miscellaneous income, Interest, Dividends, etc.)
- Proof of Healthcare: Form 1095-A or exception number from the healthcare marketplace
- Expense forms:
 - All 1098 Forms (Mortgage and Tuition statements)
 - Child or dependent care expenses
 - Property Tax payments
- Prior year tax returns (if you have it)
- Bank Routing and account number (if you qualify for a refund and want a direct deposit)







The Santa Fe Opera Pueblo Opera Program Art Submission



The Santa Fe Opera Shop is seeking artwork by participants of the Pueblo Opera Program. This artwork will be used to create a notecard set to commemorate the collaboration between POP and the Santa Fe Opera. From the submissions, 12 images will be selected to represent the diverse cultures of the New Mexico Pueblos.

- Artwork must be submitted by the original artist.
- Scanned images, Reproductions and Prints of original artwork accepted.
- Artwork will represent Pueblo culture and may also incorporate Opera.
- Participants of all ages are encouraged to submit artwork.
- The deadline for submissions is March 15, 2024.

To submit your artwork or for further information, please reach out to Kristin Hullihan at khullihan@santafeopera.org or Christopher Hufnagel at chufnagel@santafeopera.org

Submission of artwork does not guarantee selection.

Substance Abuse and Mental Health Services Administration Fentanyl Awareness Youth Challenge



SAMHSA is seeking the best ideas from U.S. youth, aged 14-18, on a community strategy to educate their peers about fentanyl and fake pills — and prevent drug overdose deaths.

SAMHSA wants youth to pitch ideas that educate peers and their communities (among their friends, at school, or within an organization to which they belong) about fentanyl and fake pills with the goal of preventing overdose. Ideas could include innovative ways to reach youth on this topic, such as social media posts, vlogs, podcasts, video journals, etc. Youth can participate individually, or as part of a team.

The top 6 ideas will be awarded a \$5,000 prize each, and up to 25 youth will receive a \$2,000 honorable mention prize. The total prize amount is up to \$80,000.

All winning submissions will be prominently featured on the SAMHSA website and via social media; additional opportunities to be profiled by SAMHSA may be developed in the future.

Additional challenge details are available <u>here</u>. Please review <u>rules and judging criteria</u>. All submission materials must be submitted through Challenge.gov by 6PM ET on February 26, 2024.

Please share this opportunity, supporting young people's voices — for a future where they and their peers can thrive.

https://www.usajobs.gov/ Tribal Relations Specialist

DEPARTMENT OF THE INTERIOR

National Park Service

Inflation Reduction Act

Summary

Announcement number NPS-IRA-24-12281148-MP Control number 771199500

This Tribal Liaison reports to the Mesa Verde National Park Superintendent, duty locations include: Mesa Verde National Park (U.S. National Park Service) (nps.gov), Petrified Forest National Park (U.S. National Park Service) (nps.gov), Collections - Chaco Culture National Historical Park (U.S. National Park Service) (nps.gov)

Career-Seasonal appointments are permanent positions including the same benefits as Career appointments, but do not provide work on a year-round basis. <u>see Duties section.</u>

Learn more about this agency

Open & closing dates
 01/18/2024 to 01/31/2024

This job will close when we have received **50 applications** which may be sooner than the closing date. <u>Learn more</u>

- Salary
 \$72,553 \$95,310 per year
- Pay scale & grade GS 11
- Locations

1 vacancy in the following locations:

Petrified Forest National Park Holbrook, AZ

Mesa Verde National Park Cortez, CO

Chaco-Aztec Museum & Archives Albuquerque, NM

https://www.usajobs.gov/ FACILITY MANAGEMENT SYSTEMS SPECIALIST

DEPARTMENT OF THE INTERIOR

National Park Service

Aztec Ruins National Monument

Open & closing dates
 01/22/2024 to 02/02/2024

This job will close when we have received **30 applications** which may be sooner than the closing date. <u>Learn more</u>

Salary

\$59,966 - \$77,955 per year Pay scale & grade GS 9, Permanent - Full-time - Career Seasonal (subject to periods of non-pay)

1 vacancy in the following location:

o Aztec Ruins National Monument Aztec, NM

Major Duties:

- Operates/oversees the operation of the FMSS (Facility Management Software System) system including, but not limited to asset identification and inventory including attached equipment/features, condition assessment, cost estimating, work order generation, and life cycle information.
- Supports Park management in complying with core responsibilities of Director's Order #80 Real Property Asset Management, departmental Asset Management Plan, and Executive Order #13327 Federal Real Property Asset management.
- Completes training for and schedules annual, comprehensive, and parametric assessments to meet required deadlines. Assists in the determination of Asset Priority Index (API) ratings for all assets.
- Calculates and updates asset Current Replacement Value (CRV) using NPSdeveloped standardized methodology. Completes the annual review, closeout and setup of numerous routine maintenance work orders for inclusion in the operational budget. Evaluates planned and actual cost of routine work orders and updates as required.



Ethos Literacy

Short Short Story Contest

100 words

Write on one of these topics:

- bicycle(s)
- eclipse
- fire
- suitcase(s)

6 cash prizes.

Best of Contest: \$300

Best of Topic: \$100 (4 awarded)

Best Youth Story: \$100 (for writers 14 years and younger)

Winning and Honorable Mention Stories

will be published in an e-magazine.

Standard: \$15 (writers 15 years and older)

2 Story Discount: \$20

Youth: \$10 (writers 14 years and younger

February 1, 2024, 5:00 pm MST.

Send your story by email to shortstory@ethosliteracy.org.

Read the Rules and Judging Criteria.



1 " margins arial or times roman font double space At top of page:

- Topic
- Youth Story: Yes or No
- Title

Format your story in PDF.

Email your story to shortstory@ethosliteracy.org.
Please include your name and how you heard about the contest.



Do you still have questions? Email us at shortstory@ethosliteracy.org Or Contact: Uriah Cachora at:

ucachora@enterprisebank.com or

505-663-3957



HUMAN RESOURCES DEPARTMENT SANTA CLARA PUEBLO TRIBAL ADMINISTRATION 578 Kee Street, Espanola, New Mexico 87532

Phone: (505) 692-6280 Fax: (505) 747-2748

CONTRACT EMPLOYMENT OPPORTUNITIES

Special Projects

- (1) Lead Irrigation Worker \$16.00 per hour
 - (5) Irrigation Laborers \$15.00 per hour

Positions not to exceed 6 weeks (240 hours)

CLOSING DATE: Open until filled

ALL APPLICATIONS MUST BE COMPLETED THROUGHLY AND SUBMITTED TO THE SPECIAL PROJECTS OFFICE.

SHOULD YOU HAVE ANY QUESTIONS PLEASE FEEL FREE TO CONTACT THE SPECIAL PROJECTS OFFICE AT (505) 692-6309.

WE ARE HIRING!

ENVIRONMENTAL JUSTICE ADVOCACY COORDINATOR

- Full Time (40 hrs/wk)
- \$20/hr
- based in Española NM office

ENVIRONMENTAL JUSTICE PROGRAM ASSISTANT

- Part Time (25 hrs/wk)
- \$18/hr
- based in Española NM office

Scan QR Code for more info

Send your resume to:



talavi@tewawomenunited.org

















WE ARE HIRING! Apply today!

MUST BE 21+

FACILITIES / EVS / CONSTRUCTION

- EVS Housekeeping Associate
- EVS Housekeeping Associate Graveyard
- EVS Inspector
- EVS Housekeeping Supervisor
- EVS Housekeeping Supervisor Graveyard
- Facilities Maintenance Engineer/HVAC
- Construction Superintendent
- Construction Project Manager
- · Field Technician Construction

SLOTS

- Slot Service Specialist*
- Slot Supervisor*

PLAYER SERVICES

- Player Services Representative*
- Player Services Main Banker*

FINANCE

Revenue Auditor

SURVEILLANCE

- Surveillance Agent I*
- Surveillance Shift Supervisor*

MARKETING

- Director of Marketing*
- Marketing Graphic Artist
- Marketing Database Manager*

COUNT TEAM

Count Team Member*

SECURITY

- Security Officer Level I*
- Security Officer Level II*
- Security Shift Supervisor*

*Gaming license required.

COMPLIANCE

- Lead Internal Auditor*
- Internal Auditor*

EXECUTIVE

Chief Financial Officer*

ECONOMIC DEVELOPMENT

Economic Development Manager*

INFORMATION TECHNOLOGY

- IT System Administrator*
- IT Senior Applications Administrator*
- IT Tier I Tech Support*

SANTA CLARA RETAIL

- Retail Associate/Cashier
- Lead Retail Associate

MUST BE 18+ (UNLESS STATED OTHERWISE)

FOOD & BEVERAGE

- Busser (16 y/o and older)
- Host/Hostess (16 y/o and oider)
- Server
- Grab & Go Attendant
- Line Cook
- Kitchen Steward
- Food Expeditor
- Bartender/Server (21 y/o and older)
- Executive Chef
- Banquet Coordinator
- Dishwasher

FATBURGER

- Shift Leader
- Team Member (16 y/o and older)

BIG ROCK BOWLING CENTER

Pinsetter Mechanic

HOTEL

- Guest Service Agent (Grave)
- Guest Service Agent

To apply, please visit our career listings at www.santaclaran.com/careers or visit the Human Resources Office. For more information, you may contact (505) 367-4525.



HUMAN RESOURCES DEPARTMENT SANTA CLARA PUEBLO TRIBAL ADMINISTRATION 578 Kee Street, Espanola, New Mexico 87532 Phone: (505) 692-6280 Fax: (505) 747-2748

EMPLOYMENT OPPORTUNITIES

Updated: 01/23/2024

Accounting
(1) Lead Accountant
(1) Contracts Manager (1) Payroll Specialist

(1) Accounting/Procurement Clerk (1)Staff Accountant I

Adult Day Care

(1) Caregiver

Behavioral Health
(1) Outreach Coordinator
(1) Case Manager/CHR Generalist (1) Clinical Supervisor (1) Behavioral Health Clinician

CHR (1) Administrative Assistant

<u>Custodial</u> (1) Custodian

<u>Department of Youth & Learning</u>
(1) Recreation Specialist-Part-time

Environmental
(1) DOE LAPP Coordinator
(1) Surface and Ground Water Technician

Forestry (1) Forest Development and Restoration Manager

(1) Forest Development Tech Intern

(1) Heavy Equipment Supervisor (1) RTRL Crew Lead

Head Start

(1) Head Start Director (1) Health/Nutrition Coordinator

(1) Head Cook

Head Start

(1) Head Start Director (1) Health/Nutrition Coordinator

(1) Head Cook

Human Resources

(1) Human Resources Generalist

<u>Law Enforcement</u> (4)Certified Police Officer

(1) Ràdio Communication Specialist

<u>Sanitation</u> (1) Lead Plumber

(1) Laborer-Part-time

(1) Maintenance Specialist (1) Apprentice Plumber (1) Waste Collector

Senior Citizen
(1) Cook Aide/Meals on Wheels

Social Services

(1) Tribal Social Caseworker

Transportation

(1) Transportation Planner

(1) Budget Analyst

Tribal Courts

(1) Chief Judge

(1) Court Monitor

Utilities

(1) Wastewater Utility Supervisor

Position Requirements:

- Must be able to successfully pass a Background Check
- Must not have any DUI's/DWI's convictions within the last five years from any Tribal, State or Federal Court
 - Must have a valid New Mexico Driver's License and be insurable through the Tribe's insurance carrier

PREFERENCE

Tribal member/Native American preference shall apply to all positions at the Santa Clara Pueblo Tribal Administration Santa Clara Pueblo Tribal Administration is a drug/alcohol free workplace

All applicants must meet the minimum required qualifications for the position.

All positions are open until filled

For a copy of the position descriptions, or more information please contact the Santa Clara Tribal Administration's Human Resources Department email: jobs@santaclarapueblo.org

or call (505) 692-6280

ALL APPLICATIONS MUST BE COMPLETED THOROUGHLY AND SUBMITTED TO THE HUMAN RESOURCES OFFICE All positions are open until filled