



# Tukhe'it



December 8, 2023

November 29, 2023

To: Santa Clara Pueblo Tribal Members  
Fr: Ann F. Gutierrez, Tribal Elections Chairperson  
Re: 2024 Elections – Election Day In-Person Voting;  
Voting by Absentee Ballot



### Election Day In-Person Voting

On Election Day, January 2, 2024, in-person voting will take place in the **Council Room located at the Tribal Administration Building**, beginning at 7:00 am and will end at 7:00 pm. Once you enter the facility your temperature will be taken and you will need to show your Tribal ID. You will be asked to sign-in in order to receive a ballot. Once your vote is cast and recorded you can leave the facility. Sanitizing stations will be provided so that you may sanitize your hands prior to entering and leaving the facility. (you may wear a mask at your own discretion).

These are necessary mitigation measures to make sure you all stay safe while casting your vote. Social Distancing is required at all times; we ask that you don't congregate as a group inside or outside the Tribal Administration Building. Please be respectful and work with the Election Judges.

### Voting by Absentee Ballot/Early Voting Ballot (Mailing)

Members who reside more than 30 miles from the Pueblo will automatically receive an Absentee Ballot.

If you reside **in the Pueblo or within 30 miles of the Pueblo** and would like to vote **Early**, you can request an Absentee Ballot to be mailed to you, please call the Election Committee Chairperson Ann F. Gutierrez at 505-929-0375 to request a ballot, and one will be mailed to you. **You must request for a ballot no later than Sunday, December 10<sup>th</sup>, 2023.**

All Absentee Ballots must be received by **Monday, January 1st, 2024** in order for your ballot to be counted on Sunday, January 2<sup>nd</sup> 2023. **You can mail your completed Absentee Ballot or hand carry your completed Absentee Ballot to the Police Department and place it in the ballot box.** The Election Committee will be checking the ballot box daily. The number on your ballot will be used to verify your vote and name as it is sent out to you, and will be checked against the 2024 Voter List to prevent double voting.

### 2024 Election Results

Election results will be posted on the marquees at the Head Start and South Housing and on social media. This will help to eliminate us from gathering in close proximity, still practicing social distancing while making sure we all remain safe.

We do understand the difficult circumstances of voting throughout these years, however we want to make sure that our eligible Pueblo member voters are able to safely cast their vote.

Should you have any questions please call Ann F. Gutierrez the Election Committee Chairperson at the number identified above.

# SANTA CLARA

POST OFFICE BOX 580  
(505) 753-7330  
(505) 753-5375 Fax



# INDIAN PUEBLO

ESPANOLA, NEW MEXICO  
87532  
OFFICE OF GOVERNOR

## MEMORANDUM

TO: Santa Clara Pueblo

FROM: J. Michael Chavarria, Governor

DATE: December 1, 2023

SUBJECT: Distribution of Hams (**Please Note: One (1) per Household**)

Hams will be distributed to **Santa Clara Pueblo Members (Tribal ID Required)** in the Tribal Council Room located in the Tribal Administration Building on the following dates and times:

Saturday, December 16, 2023

9:00 a.m. to 4:00 p.m.

Sunday, December 17, 2023

9:00 a.m. to 4:00 p.m.

**Only one (1) ham per household will be given. If you have other members of your family over the age of 18 living within your household you will only receive one (1) ham. This also includes unmarried individuals who reside in the same home.**

If someone will be picking up your ham please send them with the signed form below. We will not allow hams to be picked-up for another household unless the form is presented during pick-up. ***No forms will be issued on the day of ham distribution.***

If you have any questions, please feel free to contact the Governor's Office at (505) 753-7330.

I, \_\_\_\_\_ a member of Santa Clara Pueblo do hereby give permission to  
\_\_\_\_\_ to pick-up my ham. Tribal ID# \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## SANTA CLARA

POST OFFICE BOX 580  
(505) 753-7330  
(505) 753-5375 Fax




## INDIAN PUEBLO

ESPANOLA, NEW MEXICO  
87532  
OFFICE OF GOVERNOR

### MEMORANDUM

TO: Santa Clara Pueblo

FROM: J. Michael Chavarria, Governor 

DATE: December 1, 2023

SUBJECT: Youth Gift Distribution

Youth gifts will be distributed to **Santa Clara Pueblo Tribal Member Youth (Tribal ID Required)** ages 0 -17 years of age, in the Tribal Council Room located in the Tribal Administration Building on the following dates and times:

Saturday, December 16, 2023	9:00 a.m. to 4:00 p.m.
Sunday, December 17, 2023	9:00 a.m. to 4:00 p.m.

Youth must be present to pick-up a gift, no exceptions. If you have any questions, please feel free to contact the Governor's Office at (505) 753-7330.



# SANTA CLARA

POST OFFICE BOX 580  
(505) 753-7326  
(505) 692-6246



# INDIAN PUEBLO

ESPANOLA, NEW MEXICO  
87532  
Utility Authority/Sanitation

To: Santa Clara Pueblo Community

From: Steven Trujillo, Utility Director <sup>SAT</sup>

Thru: Mel Tafoya, Tribal Administrator <sup>MT</sup>

Date: November 13, 2023

Re: Trash Collection

We are asking for your help when dumping your trash into the bins that you **DO NOT** throw any of the following items in the bins:

**Used waste oil, tires, electronic waste, weeds, tree branches, large and small appliances, cat litter, cardboard, furniture, metal, paint, mattresses, bed frames, yard debris, any type of construction materials, etc.**

**DO NOT dump YOUR household trash into other people's bins.** Some of these items are still being found thrown in the bins. We all know how difficult it has been without a trash truck, please help us to keep our truck in good working condition, for you the Community. If you are in need of a bin for your residence, please call our office @ 505-692-6246.

If there are any of these items in your trash bin your trash **WILL NOT** be picked up until these items are removed. Please be careful what you place in your bins, we all know how difficult it has been these past few months without a garbage truck. We need to do our part and help our driver to maintain the operation of the truck.

If you have any questions, you may contact Steven Trujillo, Utility Director @ 505-901-7386, Crystal Pino, Office Manager @ 505-692-5876 or our office @ 505-692-6246.

## SANTA CLARA

POST OFFICE BOX 580  
(505) 692-6200  
(505) 753-7235 Fax



## INDIAN PUEBLO

ESPANOLA, NEW MEXICO  
87532  
Tribal Administrator's Office

### Welcome to the Tribal Administrator's Office!

**Tribal Administrator, Mel Tafoya** - Duties of the Tribal Administrator are to oversee all tribal programs within the Administration & works closely with the Governor's office. Assisted by two Deputy Tribal Administrators, Gilbert & Dennis, they share these duties as well. Mel oversees the two Deputy Tribal Administrators as well as the department of Environmental, Human Resources, Tribal Courts, Accounting, Forestry, Intergovernmental & Public Relations, Realty, Rights Protection, Self- Governance, Special Projects, Transportation, and the Office of Emergency Management. Mel has been working for SCP for over 35 years, volunteers as the Fire Chief and is a licensed Emergency Medical Technician. Mel serves as the Southwest Region Representative with the Intertribal Agriculture Council and is a member of the Tribal Expert Working Group with CDC on post Covid Response.

**Deputy Tribal Administrator, Gilbert Tafoya** – Duties of the Deputy Tribal Administrator are to assist the TA with daily duties. Gilbert currently oversees the following programs: Adult Day Center, Senior Center, CHR/ Diabetes, Social Services, Behavior Health, Vital Statistics/Enrollment, Information Technology, & Custodial/Maintenance Departments.

**Deputy Tribal Administrator, Dennis Silva** – Duties of the Deputy Tribal Administrator are to assist the TA with daily duties. Dennis currently oversees the following programs: Adult Education, JOM, Head Start, Library, Recreation/ Department of Youth & Learning (DYL), RezRiders, Tewa Language, & Victim Services.

**Office Manager, Diane R. Silva** – under the supervision of the Tribal Administrators, Diane is responsible for assisting the Tribal Administrators with daily operations and duties, organizing and conducting monthly director's meetings, serving as the liaison for all company issued cell phones, and keeping all financial records for the department. Diane has been assisting us for over three years where she was able to obtain her bachelor's degree from Northern New Mexico College. She is currently working towards her master's degree and plans to advance her role further within the tribal administration.

**Switchboard Operator, Alyssa Aguilar** – under the supervision of the Office Manager, the Switchboard Operator is responsible for answering and directing all incoming calls and greeting all visitors who come to the tribal administration. The Switchboard Operator also assists the Tribal Administrators and Office Manager with any tasks that need to be completed.

Please contact our office if you have any questions @ 505-692-6200

# Santa Clara Pueblo Forestry

DEPARTMENT



## FORESTRY DEPARTMENT FUNCTIONS

The Pueblo of Santa Clara Forestry Department performs a variety of functions to manage and sustain Santa Clara Pueblo's natural resources. This includes hazardous fuels reduction (HFR), RTRL & VCNP MYFA Program, Forest Development (FD), Invasive Species (IS) Management, Prescribed Fire (Rx), GIS/GPS, Woodlot Operations, and a variety of other projects designed to promote forest health and resilience.

## Forestry Department Staff

**Director:** Daniel Denipah

**GIS Coordinator:** Garrett Altmann

**Reserved Treaty Rights Coordinator:** Phillip Silva

**Office Assistant:** Roxanne Lopez

**Program Manager:** Phillip Tafoya

**Crew Boss:** Michael Browning

**Forestry Technicians:** Santiago Naranjo, Myron Naranjo

**Heavy Equipment Operators:** Kenneth



## Prescribed Fire (Rx)

The use of prescribed fire in Santa Clara has become more prevalent as to reduce residual slash from thinning projects. Historically fires were an intricate part of the ecology here in the Southwest. It was a way of Mother Nature cleaning up the forest. Over 100 years the forest service has been putting fires out to stop the destruction of wildfires. This has caused forested areas to become unhealthy over grown and more susceptible to what is called stand replacement fires. With intensifying climate change resulting in the weather becoming hotter and drier, our forests are now seeing larger more destructive fires "Mega Fires". This can be seen from the most recent Las Conchas Fire which has impacted the Santa Clara Canyon burning more than 60% of the watershed. Santa Clara Forestry in the future hopes to re-introduce fire back into the ecology by the use of prescribed fire.

## Reforestation & Restoration:

Since the 2011 Las Concha's fire, our forestry department has been working hard to replace lost trees and restore function to the Santa Clara Canyon ecosystem. The department has planted over 700,000 seedlings like Douglas fir, Ponderosa Pine, and Engelmann Spruce. These tree species are native to the landscape, as the seed was collected from remaining trees that survived the devastating fire. In line with planting, there was extensive sediment stabilization efforts that included the construction of one rock dams, log mattresses, and contour felling in 26, tributaries connected to the main stem of the Santa Clara Canyon. The construction of over 1,700 structures has prevented further transport of sediment, while re-connecting the water and dispersing it to areas where plants can benefit from the moisture.



# SANTA CLARA PUEBLO



# FORESTRY= FIRE

## Past, Present, and Future

**The Past:** The Rio Grande flows over 2,000 miles from its headwaters located in the Southern Colorado San Juan Mountains to the Gulf of Mexico. Santa Clara Pueblo since the time immemorial have inhabited the Rio Grande valley and Jemez Mountain range. The Santa Clara Creek, Rio Grande Bosque along with sections of the lower Santa Cruz River has supported the people of Santa Clara through its abundance of habitat for trees, plants, animals, fish, insects, birds, and microorganisms.

Santa Clara Pueblo has utilized the Santa Clara Creek, Rio Grande Bosque, Santa Cruz river resources for subsistence living through the use of fresh water for crop irrigation, wood for shelter and cooking, plants and animals for food and traditional purposes.





## Past, Present, Future

**The Present:** Since the 2011 Las Conchas Fire, Santa Clara Forestry has focused efforts on reforestation and stabilizing the tributaries that feed Santa Clara Creek. Since about 2018, we have seen a decrease in the sediment load being transported in the creek. As a result, we've begun implementing creek and riparian restoration efforts to further the healing of this valuable resource. Water quality has since increased, water temperatures has decreased, and natural stream channels and floodplains are forming. This coincides with the removal of cattle grazing in the upper watershed since 2019. As a result, the creek corridor above the cattle exclusion fence rebound much faster than expected and the stream corridor is rebounding tremendously. We continue to encourage this recovery through programs that include stream restoration, riparian planting, invasive species management, infrastructure development, and flood mitigation.

**The Future:** Moving forward, we're working to restore water resources, habitat, and increase community access to these watershed resources. Our goal is to maximize the Canyon's natural resources for the community's benefit. And we want to leverage the power of the people and nature to do this! By integrating nature-based solutions and traditional knowledge, we believe we can rebuild our beloved canyon in a manner that will build sustainability and long-term resilience to climate change. This includes identifying community priorities and integrating them in our efforts to replant trees, rebuild ponds, develop recreational fishing, and restore recreational picnicking and camping areas. By integrating community feedback in our efforts to restore habitat and develop infrastructure, we hope to develop water and recreation resources in a holistic manner that increases the cultural value and sense of ownership in the restoration of the Canyon.



**Please see the following Canyon Community Priorities Survey and complete at earliest convenience.**

## Canyon Priorities Community Survey

This survey is a request for community feedback to determine priority uses in the Santa Clara Canyon. The results will be used for integrating community priorities to guide the design and rebuilding of infrastructure within the Canyon. Tribal staff will consider and convey these priorities with Tribal Leadership and construction teams as different plans and projects develop. **This is an opportunity for YOU to guide the rebuilding of our beloved Canyon!!**

### Instructions:

- Select priority topics for canyon activities by checking the box next to the topic below.
- For topics that you checked, **circle (high priority), 2 (medium priority), or 3 (low priority).**
- For questions about the survey, contact the Forestry Department at 505-692-6274.
- Please return the survey to the Santa Clara Forestry Department by January 8, 2024. The form can also be emailed to [scpforestry@gmail.com](mailto:scpforestry@gmail.com).
- Please include your name and contact information if you would like staff to follow-up with you.

Mark Here	Topics	Circle 1, 2, or 3	Mark Here	Topics Continued	Circle 1, 2, or 3
	Day use (picnicking)	1 2 3		Community Pavilion (shade, BBQ)	1 2 3
	Day use facilities (picnic, shade structures)	1 2 3		Trees (pine/fir trees)	1 2 3
	Overnight use (camping)	1 2 3		Native plants (grasses, shrubs)	1 2 3
	Overnight cabins	1 2 3		Native trees with edible fruit (wild plum)	1 2 3
	Spiritual sanctuary / cultural activities	1 2 3		Non-native Trees with edible fruit (peach, cherry, apple, plum)	1 2 3
	5th wheel/RV camping sites	1 2 3		Drinking water wells (hand pump)	1 2 3
	Handicap/ADA access	1 2 3		A few big ponds	1 2 3
	Walking access (creek trails)	1 2 3		A lot of small creek fishing pools	1 2 3
	Vehicle access	1 2 3		Sport area (softball/baseball)	1 2 3
	Restrooms/outhouses	1 2 3		Kids activities (swings)	2 3
	Fishing (catch & release)	1 2 3		Senior activities (tours, art, discussion groups)	1 2 3
	Fishing (harvesting)	1 2 3		Youth restoration opportunities (planting, build structures)	1 2 3
	Fishing (native cutthroat trout)	1 2 3		Education (tours, field workshops)	1 2 3
	Fishing (stocked rainbow trout)	1 2 3		Community participation in restoration work	1 2 3
	Hunting	1 2 3		Tourism (economic development)	1 2 3
	Firewood gathering	1 2 3		Tribal National Park	1 2 3
	Cattle grazing	1 2 3		<i>Add additional priorities here:</i>	1 2 3
	Irrigation for agriculture	1 2 3			1 2 3
	Fire pits	1 2 3			1 2 3
	BBQ grills	1 2 3			1 2 3

Name and contact information if you would like staff to follow-up: \_\_\_\_\_  
 \_\_\_\_\_



**OFFICE OF SELF GOVERNANCE**

Telephone: 505-692-6327 • Fax: 505-753-8988

**ABOUT SELF- GOVERNANCE**

Our Santa Clara Pueblo, entered into a negotiated Multi-Year Funding Agreement (MYFA), with the Department of Interior, Bureau of Indian Affairs years ago. The most recent MYFA is effective from 2022 to 2026. The self-governance is a framework for progress because it empowers our Tribe the authority to prioritize our needs and plan our futures at our own pace, consistent with our own distinct culture, tradition, and institutions.

Many tribes nationally have made this choice, which is demonstrated by the fact that in 2006, the BIA has 91 funding agreements providing services to 231 tribes, for a total of \$300 million, which is a significant increase from a total of \$27 million for the funding agreements with seven tribes made in 1991, the year the program began.

In addition to administering BIA programs, many tribes have successfully negotiated funding agreements with the following agencies within the Department: The Bureau of Land Management, the Bureau of Reclamation, the National Park Service, the U.S. Fish and Wildlife Service, and the Office of the Special Trustee for American Indians. Tribes are typically successful in obtaining these agreements where a compacted program is of special geographical, cultural, or historical significance to them, such as the agreement between the U.S. Fish and Wildlife Service and the Council of Athabaskan Tribal Governments (Council).

Our Self Governance Staff consist of the following:

- Kenneth Reid, Director,
- Tara Gabaldon, Office Manager

For more information on our Self Governance Program, you may contact me at:

Respectfully Submitted,

Kenneth Reid

**Director, Self Governance**

**Santa Clara Pueblo**

**Email: [KReid@santaclarapueblo.org](mailto:KReid@santaclarapueblo.org)**

**Phone: 505-692-6327**



The Santa Clara Pueblo Office of Rights Protection/ Tribal Historic Preservation Office- devoted solely to historic, cultural, and archaeological preservation has continued to remain proactive in the preservation and protection efforts of ancestral sites and cultural resources significant to the Pueblo. Throughout 2023, the department has successfully completed (2) summer youth component projects, (1) outdoor infrastructure project, as well as on-going ethnographic studies and field visits on top of standard office duties and tasks.

The department successfully attained funding from the New Mexico Youth Conservation Corps and employed 18 youth from Santa Clara and surrounding Pueblos. During their 2-month summer employment, crews participated in various projects within the reservation which included trail maintenance and weed-removal along the cliffside and mesa top of Puye Cliffs, as well as historic trail systems in the upper canyon. Crews also provided outdoor oven restoration for elders and members of the community by re-plastering the outside of the ovens using natural materials such as mud and straw. Other projects included pond restoration at Serpent Ranch and ponds located behind the Santa Claran casino, during this venture youth removed trash, and moss build-up along the banks. The last project youth participated in was positioning trail cameras throughout the reservation to observe conditions of wildlife found within the reservation. Trail cameras were set-up and collected on a weekly basis to download images and videos, from the data downloaded the youth observed elk, deer, turkeys, cattle, birds, and bears. The department also collaborated with Bandelier National Monument this summer, and through a multi-year funding agreement, the Rights Protection office successfully employed (4) youth workers to conduct similar restoration and preservation efforts at the park. All youth workers were transported and picked up daily to-and-from the Pueblo to the monument, youth workers learned new restoration techniques from National Park staff, and often collaborated with other youth crews at the park. The Office of Rights Protection is adamant in continuing this employment opportunity in the Summer of 2024.

The Rights Protection office also applied for the Outdoor Infrastructure Grant through the New Mexico Economic Development Department to promote outdoor well-being and enhance community outdoor recreational activities. As a successful recipient of the grant, the department received funding to build (2) picnic structures along lower canyon road. Due to previous catastrophic fires, the department felt the need to enhance the lower portions of the canyon as restoration led efforts are on-going in the main canyon corridor. The Rights Protection / Tribal Historic Preservation Office is hopeful and enthusiastic in our preservation efforts that are momentous to Santa Clara Pueblo.



# SANTA CLARA PUEBLO GAMING COMMISSION

104B South Riverside Drive • PO Box 2688 Española, NM 87532 | Phone 505.747.4306 • Fax 505.747.4371

## SCPGC COMMISSIONERS

Jonathon Tafoya , Chairperson  
Loretta Chavarria, Vice Chair  
Walter Montoya, Secretary  
Leon Tafoya, Commissioner  
CarlyJo Chavarria, Commissioner  
Vacant, Commissioner (1)

## SCPGC STAFF

Myron Salvador, Executive Director  
Melissa Abeyta, Internal Auditor  
Richard Garcia, Senior Gaming Inspector  
Monica Rabbitoy, Lead Gaming Inspector  
Gaming Inspector – Vacant (2)

## MISSION STATEMENT

With respect to Santa Clara Pueblo tribal leadership, the Santa Clara Pueblo Gaming Commission is committed to protecting the assets of the tribe by ensuring the integrity of gaming in accordance with all laws, regulations and agreements. We assure the health and safety of all persons within our influence with enjoying safe gaming within Santa Clara Pueblo lands.

## INTRODUCTION

The Santa Clara Pueblo Gaming Commission (SCPGC) was established by the Santa Clara Pueblo Tribal Council in 1998. SCPGC is a separate and unique agency of the tribal government responsible for regulating all gaming held within the Santa Clara Lands.

The SCPGC has primary responsibility to ensure all gaming activity is conducted fairly and honestly by both the gaming operation and the player. SCPGC also assures the public trust and confidence in the credibility and integrity of gaming as the Pueblo of Santa Clara.

The SCPGC Commissioners are appointed by the Governor with the approval of Tribal Council. The SCPGC reports to the Governor and Tribal Council. The Executive Director is hired by the Commission to administer its duties and responsibilities under the Tribal Gaming Code.

The SCPGC is partitioned into departments under the supervision of the Executive Director. Each department has its own objectives and goals to ensure that the requirements of the Commission are achieved.

## PURPOSE

- To protect the assets of the Pueblo as they relate to gaming.
- To protect the internal control system – which ensures the accountability of funds, prevents theft and fraud.
- To ensure integrity – the reputation as perceived by patrons, the public, or politicians and the media.
- To protect sovereignty – to limit the presence of Federal and State regulations by maintaining compliance with applicable laws & regulations.
- To enforce health and safety – to protect the health and safety of patrons and employees

## AUTHORITY

Tribal Gaming Code approved May 2019 is tribal law that outlines gaming responsibilities and grants SCPGC the following authority to:

- Promulgate new regulations.
- Amend existing regulations or internal controls.
- Conduct disciplinary proceedings and patron disputes and appeals.
- Approve, suspend or revoke gaming licenses.

## Gaming Regulations

- Establishes application procedures and licensing eligibility.
- Establishes method of operation for the gaming establishment.
- Emergency Preparedness and Health & Safety.

## Tribal Internal Controls Standards (TICS)

- Established to be as stringent to the 25 CFR 542 Minimum Internal Controls Standards (MICS).
- Ensure the financial records of the casino are accurate and reliable.
- To ensure compliance with the 2015 Tribal/State Gaming Compact standards for operational conduct of gaming activities on Santa Clara Lands.

## DEPARTMENTS

### Licensing

- Responsible for administration of and issuance of gaming license.
- Conducts background investigations for all potential employees and vendors
- Recommends eligibility of potential licensees

### Compliance

- Ensures internal controls are complied with during daily operations
- Ensures all gaming equipment meet the requirements of the SCPGC regulations
- Investigates illegal or suspicious activity to insure gaming protection and protection of tribal assets

### Internal Audit

- Responsible for performing internal audits in accordance with the NIGC MICS Checklist.

# SPECIAL PROJECTS & SAFETY OF DAMS



## PROGRAM OVERVIEW

Special Projects & Safety of Dams oversees and manages all capital projects for the Pueblo. Our office includes several programs and serves a multitude of projects. The department includes Heavy Equipment and Roads Program which maintain all tribal roadways to ensure the safety of drivers. Additional duties include vegetation control, road grading, pavement patching, street sweeping and snow plowing. Our office also manages and operates the Canyon and River Irrigation Systems. In addition, the Safety of Dams Program manages the Flood Early Warning System which our office is capable to provide real time notifications to warn the tribe of potential floods or increase in run-off problems. This system is monitored 24 hours a day and maintenance twice a year.

## NEW EMPLOYEE

Please welcome our new Assistant Director for Special Projects Paul S. Torres. Mr. Torres is from Pueblo de San Ildefonso (Po-Woh-Geh Owingeh). He has over ten years in engineering projects in both commercial and residential jobs. Plus over five years in environmental management in both federal and tribal governments. Feel free to stop by his office to introduce yourself.



## COMPLETED & CURRENT PROJECTS

Valles Caldera Contracts  
I.H.S Scattered Homes Connections  
Guachupangue Water and Wastewater  
4 Corners Water & Wastewater  
NTIA Fiber to Homes  
Southern Village Sewer Expansion  
Preliminary Engineering Report Updates  
Emergency Radio Communication Upgrades  
Tribal Administration Construction  
Tribal Compound Construction  
Annual Senior Furnace Startup (*Completed*)  
Tribal Water Tank Repairs (*Completed*)

## OUR STAFF

Daniel Tafoya (*Director*)  
Paul Torres (*Assistant Director*)  
Vida Baca (*Budget Analyst*)  
Joey Gutierrez (*Field Supervisor*)  
Anthony Baca (*Roads Technician*)  
Joshua Povijua (*Roads Technician*)  
David Ortiz (*Roads Technician*)

## CONTACT

Feel free to contact us @ 505-692-6309 if you have any questions or want to learn more about any projects listed above.



## Santa Clara Pueblo Office of Environmental Affairs

### Newsletter Items December 2023

Hello, I am **Dino Chavarria**, Director of the Environmental Department. This year we continued with our work managing EPA and DOE Grants. We were fortunate to get some additional funding for the DOE program in September so we will be increasing the frequency of our sampling, from once a year to quarterly. This will help us monitor radionuclides and other contaminants in water and soil on a more regular basis. This year two long-time staff members, Gilbert Gutierrez and Brian Suazo left the office to other pastures. This is a big loss for the program, but we wish them well and will miss them. One program goal for 2024 is to fill our vacant positions and improve our Quality Assurance measures. Best wishes to all for a Merry Christmas.

Hello, my name is **Kevin Tafoya**. I am the Air Quality Technician for the Santa Clara Office of Affairs (OEA). I have nine meteorological stations throughout the reservation. You may have seen some of the stations at the Kha'Po school or the old Arts and Craft site. This year I was able to put five of my met stations online to get real time data, right now I am manually downloading the data from the station on to my laptop. My goal for 2024 is to put the rest of the stations online, then I will be able to access anyone of my stations from the office and get real time data instead of having to wait to download and process the data. Want to wish the community a happy and safe holiday season.

My goals for 2024 are to continue to collect parameters and flow readings on a monthly schedule. There are several sites I collect at, they are at the Santa Clara Creek, the Rio Grande River, the Santa Cruz River and the Wetland sites behind the Santa Claran Casino. I will continue to collect water samples from all these sites on a quarterly schedule throughout the year and will send them to Eurofins Lab in Albuquerque to be tested for contaminants. The collections are done every month and quarterly to keep up with our Water Quality Standards, to keep our surface waters safe. I will also give presentations at different conferences when requested from different organizations or my Director about our Water Quality Program. Happy Holidays. Thank You, **Robert Gutierrez**.



Happy Holidays! Hello, I am the Field Technician for the Santa Clara Pueblo Office of Environmental Affairs. My duties include helping collect monthly Parameter readings on all four bodies of water within Santa Clara Pueblo.

I also work on Underground Storage Tank (UST) issues that involve the Pueblo. Currently, Santa Clara Pueblo's Development Corporation operates 2 UST facilities (gas stations), the Santa Clara Travel Center, in front of the Santa Claran Casino, and the Puye Cliffs Welcome Center. There are (5) other UST facilities that border the Santa Clara Pueblo boundaries but are privately owned. With the help of Lenny Sabatino (Eight Northern OETA UST Program) we go to these gas stations and check their records to monitor any possible leaks or contaminations that may affect Santa Clara Pueblo.

Another task I work on involves illegal dumping issues in and around the Santa Clara Pueblo. Since the Pueblo lands extend into the Espanola area, we have dealt with trash, furniture, yard waste and used syringes being thrown on our land. We have been seeing more syringes in these areas and we properly dispose of these syringes but more appear. My goals for the new year 2024, is to continue to monitor the above duties, to keep our water clean and safe, and to have our lands free of illegal trash and dumping. Sincerely, **Jake Naranjo**

Greetings!!! I am **Rose M. Suazo**, Budget Analyst/Contract Specialist, with the Environmental Department. Our department is funded by various agencies; EPA, LANL, Self-Governance and Tribal. As the Budget Analyst/Contracts Specialist, I assist the Director in preparing proposals, ensuring dollar amounts are correct and all required forms are complete. When funding is received, it is my responsibility to take care of the grants from beginning to the term date. Daily, I process paperwork for purchases, contract requests, payments to various vendors, reconcile with reports from our Accounting Department and ensure the office and staff have what they need, so there is no interruption of our daily tasks. I also stay connected with our assigned Accountant regarding all our grants and Project Officers with the various funding agencies. If you have any questions for us, please contact our office at 505-692-6270, we are glad to assist you.

May you and your families have a Merry Christmas and a Happy New Year!!!

Greetings Santa Clara Pueblo Community!! My name is **Ernestine Naranjo**, and I am currently the Environmental Office Geospatial Information System (GIS)/Database Manager. My goals for this upcoming year would be to continue working with our technicians on data mapping, collection of GPS locations, and sampling collection. I will continue to work closely with our Laboratory Project Managers, current and new consultants on data management and sampling issues. I plan to work on training that focuses on Data management skills and GIS/GPS skills to better myself with my work duties. Wishing the Santa Clara Pueblo Community, a great 2024 year! May all your families be blessed with loving and healthy lives. Thank you. Merry Christmas & Happy New Year to all!



## **Santa Clara Pueblo Realty Office**

**Realty Director: Jesse C. Gutierrez  
Realty Specialist: Sandra Suazo  
GIS Technician: Ivan Shije**

With Respect,

Greetings, from the Santa Clara Pueblo Realty Office.

We continue to serve the Community, with permits, land transfers, land/lot measurements, land assignments, service line agreements, land disputes, leases both Residential and Business and any other Realty issues that may arise.

GIS Tech Ivan Shije, creates the maps that are shared in the newsletter. And assists with any maps that are needed for the Pueblo, as well as taking GPS data for lots and parcels.

Realty Specialist Sandra Suazo, assists with processing money orders & checks that are received for leases and land transfer fees, and helps with all Realty issues.

If any Realty services, or any land requests are needed, we will be happy to set up a time to discuss your requests.

If you have any questions or any concerns, feel free to contact our office at **505-692-6305**. All have a safe, healthy and Happy Holiday Season.

With Regards, Santa Clara Pueblo Realty Office.

**Happy Holidays**

CHR/Diabetes Programs

Michelle Tafoya, Director  
 Florence Coriz, Diabetes Case Manager  
 Denise Chavarria, Diabetes Case Manager/CHR Generalist  
 Allayne Martinez, Transporter

Hello Community of Khapo!

Our summer months were busy having health education sessions with the youth; (ie salad making, hydration, assisted with the Khapo Kidz Running Club home meet)

We have partnered with IHS Nutritionist Diane Phillips and a Pharmacist Intern Olivia Hinojosa on presentation for the community with Cooking healthy (noodles with zucchini, meal with tofu, Diabetes education, information on diabetes medications.)

The staff continues to order, pick up/deliver medication, monthly chart reviews with Physicians at Santa Fe Indian Hospital, Santa Clara Health Center and advocate on your behalf. Transports are being done to Santa Clara Health Center, Espanola Presbyterian, Santa Fe Health Facilities and Albuquerque when requested, but as a friendly reminder we are still **requiring 5 days in advance** to assure you are on our schedule.

Please give us a call if you should require our assistance with your health needs. Our number is 505-692-6260 and we are open Monday-Friday from 8am-noon and 1245pm-430pm.

**SANTA CLARA SENIOR CENTER MENU  
 DECEMBER 2023  
 HAPPY HOLIDAYS TO YOU AND YOUR FAMILIES**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
				1	2	3
MENU SUBJECT TO CHANGE	HOMEBOUND PLEASE CALL 505-692-6244 IF YOU ARE NOT GOING TO BE HOME BEFORE 9:00AM			POSOLE W/ RED CHILE		
4	5	6	7	8	9	10
CHICKEN TERIYAKI W/VEGETABLES, RICE, DESSERT	TAMALES, HOMINY, DESSERT	HAM STEAK, SWEET POTATOES, VEGETABLES, DESSERT	<b>SFIS X-MAS PARTY PLEASE SIGN UP BY DEC. 1 2023</b>	BEEF TACOS W/LTO, SALSA, REFRIED BEANS		
11	12	<b>NO FOOD SERVICE</b>	14	15	16	17
SPAGHETTI, GARLIC BREAD, VEGETABLES	CHICKEN & RICE SOUP, CRACKERS	<b>ADC, SENIOR CTR, SAN JUAN SENIOR CTR. X-MAS PARTY @ SANTA CLARA EVENT CENTER SIGN UP BY DEC.8, 2023. 10:00AM-2:00PM TICKETS WILL BE GIVEN OUT PRIOR TO EVENT PLEASE CONTACT 505-692-6244 TO GET YOUR TICKET</b>	PASTA SALAD	<b>TRIBAL ADMINISTRATION GATHERING</b>		
18	19	<b>NO FOOD SERVICE</b>	21	22	23	24
TUNA SANDWICH, CHICKEN NOODLE	FRITO PIES W/LTO	<b>CLOSED FOR CLEANING AND DELIVERY OF X-MAS GIFTS</b>	CHICKEN FRIED CHICKEN, STUFFING, GRAVY, VEGETABLE, DESSERT	<b>OFFICES CLOSED</b>		
<b>CHRISTMAS</b> 25	NO FOOD SERVICE 26	NO FOOD SERVICE 27	NO FOOD SERVICE 28	NO FOOD SERVICE 29	30	31
<b>OFFICES CLOSED</b>				<b>OFFICES CLOSED</b>		



# Winter Bazaar

**Sunday**  
**DEC 17th**

**SCPHA Conference  
Room**

**9am-4pm**

- \* Limited Booth Spaces
- \* No Booth Fee

\* Concession stand will be provided by  
KCS **6**th grade class.

For more info please give us a call at  
505-753-6170 or download a application at  
[www.scphousing.org](http://www.scphousing.org)





## New pass provides free lifetime access and waived recreation fees for Veterans

### Are you eligible?

For purposes of this program, a Veteran is identified as an individual who has served in the United States Armed Forces, including the National Guard and Reserve, and is able to present one of the following forms of valid (unexpired) identification:

- Department of Defense Identification Card
- [Veteran Health Identification Card \(VHIC\)](#)
- [Veteran ID Card](#)
- Veterans designation on a state-issued U.S. driver's license or identification card

Gold Star Families are next of kin of a member of the United States Armed Forces who lost his or her life in a “qualifying situation,” such as a war, an international terrorist attack, or a military operation outside of the United States while serving with the United States Armed Forces.

### How to get your Interagency Pass

Interagency Passes can be obtained in person while visiting a participating site. Visit [Places to Get Interagency Passes](#) for a searchable list and be sure to contact the site before you go, to make sure they are open and have passes in stock. In addition, Military passes, as well as those for seniors and persons with permanent disabilities, are available online through the [USGS Online Store](#) with an additional processing fee. Existing passes remain valid. You do not need to obtain a new pass if you already have a Lifetime Senior or Access Pass.

For more information about eligibility and passes, visit [Free Entrance to National Parks for Veterans and Gold Star Families \(U.S. National Park Service\) \(nps.gov\)](#).

The participating agencies also offer several fee-free days for everyone throughout the year to mark days of celebration and commemoration. Examples of fee-free days include the birthday of Martin Luther King, Jr., National Public Lands Day, Veterans Day and the signing of the Great American Outdoors Act.

Fee-free days and fee policies vary among the agencies, so it's best to check the agency website or contact the site you plan to visit in advance of your trip.

[APPLY FOR A VETERAN ID CARD](#)

[APPLY FOR A VETERAN HEALTH IDENTIFICATION CARD \(VHIC\)](#)



**NOTICE  
OF  
TRANSFER OF  
ASSIGNMENT  
OF REAL PROPERTY**

**12-01-23**

Notice is hereby given, that within 30 days from the date indicated an assignment of the following described land shall be finalized and acted upon by the Santa Clara Tribal Council. Any person having any interest or wishes to dispute the foregoing assignment may file his/her dispute with the Tribal Realty Office – in writing and within the 30 day period, from the date indicated above.

**PARCELS TO BE ASSIGNED:**

**LOT/PC #: Block 29 Lots 5 & 6**

**LOCATION: Eastside Housing Subdivision**

**Assigned To: Unused Lot**

**Being Assigned To: Santa Clara Pueblo**



**Unused lots being reverted back to Santa Clara Pueblo**

Location: East Housing Subdivision  
Block: 29  
Lot: 5, 6



Santa Clara Pueblo Realty Department  
Date: November 28, 2012  
SCP, NM, ArcMap, ESRI



**NOTICE  
OF  
TRANSFER OF  
ASSIGNMENT  
OF REAL PROPERTY**

**12-01-23**

Notice is hereby given, that within 30 days from the date indicated an assignment of the following described land shall be finalized and acted upon by the Santa Clara Tribal Council. Any person having any interest or wishes to dispute the foregoing assignment may file his/her dispute with the Tribal Realty Office – in writing and within the 30 day period, from the date indicated above.

**PARCELS TO BE ASSIGNED:**

**LOT/PC #: 109 Middle Cloud Road**

**LOCATION: Pueblo Proper**

**Assigned To: Robert "Sito" Suazo**

**Being Assigned To: Shirley Suazo**



Created By: Santa Clara Pueblo Realty Department  
Date: November 22, 2023  
SCP, NM, Esri, ArcMap

**Home and Land Transfer from the late Robert "Sito" Suazo to Shirley Suazo**

Location: Pueblo Proper

Sec. 16, T.20N., R.08E.

Address: 109 Middle Cloud Road  
Santa Clara Pueblo, N.M.





**NOTICE  
OF  
TRANSFER OF  
ASSIGNMENT  
OF REAL PROPERTY**

**12-01-23**

Notice is hereby given, that within 30 days from the date indicated an assignment of the following described land shall be finalized and acted upon by the Santa Clara Tribal Council. Any person having any interest or wishes to dispute the foregoing assignment may file his/her dispute with the Tribal Realty Office – in writing and within the 30 day period, from the date indicated above.

**PARCELS TO BE ASSIGNED:**

**LOT/PC #: Block 13 Lots 9 & 10**

**LOCATION: Eastside Housing Subdivision**

**Assigned To: Unused Lot**

**Being Assigned To: Santa Clara Pueblo**



**Unused lots being reverted back to Santa Clara Pueblo**  
Location: East Housing Subdivision  
Block: 13  
Lot: 9 & 10







**NOTICE  
OF  
TRANSFER OF  
ASSIGNMENT  
OF REAL PROPERTY**

**December 4, 2023**

Notice is hereby given, that within 30 days from the date indicated an assignment of the following described land shall be finalized and acted upon by the Santa Clara Tribal Council. Any person having any interest or wishes to dispute the foregoing assignment may file his/her dispute with the Tribal Realty Office – in writing and within the 30 day period, from the date indicated above.

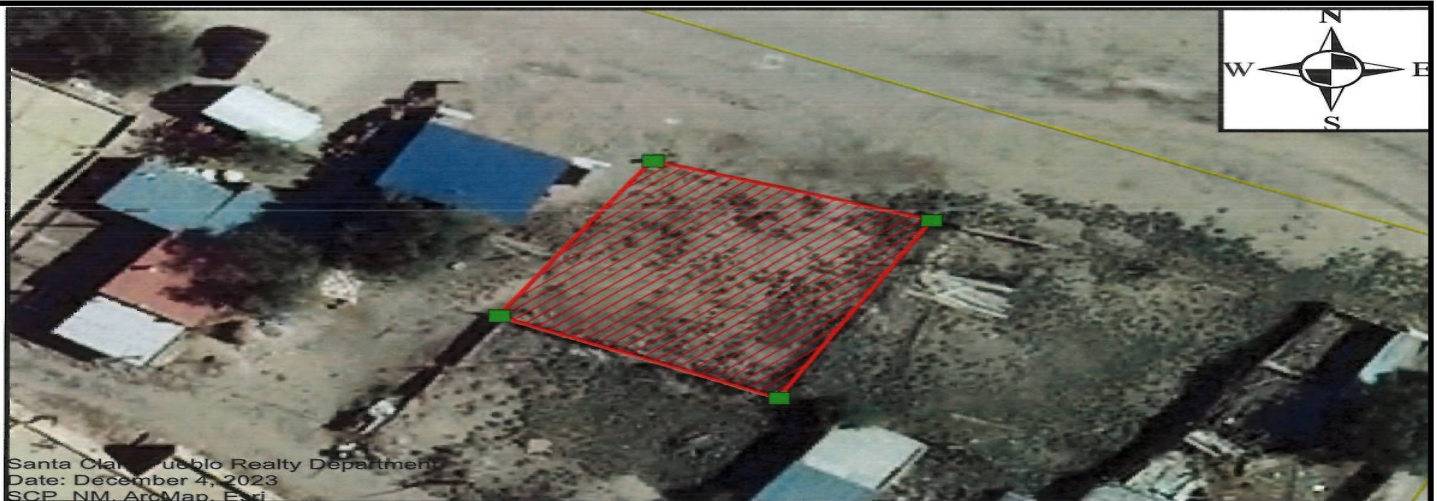
**PARCLES TO BE ASSIGNED:**

**LOT/PC #: Unused Lot**

**LOCATION: Pueblo Proper South of SCP Church**

**Assigned To: Unused lot**

**Being Assigned To: Santa Clara Pueblo**



**Unused Lot Being Reverted Back to Santa Clara Pueblo**

**Location: Pueblo Proper  
Lot: Unused Lot - South of SCP Church**





**NOTICE  
OF  
TRANSFER OF  
ASSIGNMENT  
OF REAL PROPERTY**

**12-01-23**

Notice is hereby given, that within 30 days from the date indicated an assignment of the following described land shall be finalized and acted upon by the Santa Clara Tribal Council. Any person having any interest or wishes to dispute the foregoing assignment may file his/her dispute with the Tribal Realty Office – in writing and within the 30 day period, from the date indicated above.

**PARCELS TO BE ASSIGNED:**

**LOT/PC #: Block 7 Lots 5 & 6**

**LOCATION: Eastside Housing Subdivision**

**Assigned To: Unused Lot**

**Being Assigned To: Santa Clara Pueblo**



**Unused lots being reverted back to Santa Clara Pueblo**  
Location: East Housing Subdivision  
Block: 7  
Lot: 5 & 6



Santa Clara Pueblo Realty Department  
Date: November 28, 2023  
F:\SCH\NIM\AerialMap\Esri



**NOTICE  
OF  
TRANSFER OF  
ASSIGNMENT  
OF REAL PROPERTY**

**12-01-23**

Notice is hereby given, that within 30 days from the date indicated an assignment of the following described land shall be finalized and acted upon by the Santa Clara Tribal Council. Any person having any interest or wishes to dispute the foregoing assignment may file his/her dispute with the Tribal Realty Office – in writing and within the 30 day period, from the date indicated above.

**PARCELS TO BE ASSIGNED:**

**LOT/PC #: Block 10 Lots 1 & 2, 7 & 8, 11 & 12**

**LOCATION: Eastside Housing Subdivision**

**Assigned To: Unused Lot**

**Being Assigned To: Santa Clara Pueblo**



**Unused lots being reverted back to Santa Clara Pueblo**

Location: East Housing Subdivision

Block: 10

Lot: 1, 2, 7, 8, 11, 12





NOTICE  
OF  
TRANSFER OF  
ASSIGNMENT  
OF REAL PROPERTY

December 4, 2023

Notice is hereby given, that within 30 days from the date indicated an assignment of the following described land shall be finalized and acted upon by the Santa Clara Tribal Council. Any person having any interest or wishes to dispute the foregoing assignment may file his/her dispute with the Tribal Realty Office – in writing and within the 30 day period, from the date indicated above.

**PARCLES TO BE ASSIGNED:**

**LOT/PC #: Unused Lot**

**LOCATION: West Pueblo Proper**

**Assigned To: Unused lot**

**Being Assigned To: Santa Clara Pueblo**



**Unused Lot Being Reverted Back to Santa Clara Pueblo**

Location: Pueblo Proper  
Lot: Unused Lot





**NOTICE  
OF  
TRANSFER OF  
ASSIGNMENT  
OF REAL PROPERTY**

**12-01-23**

Notice is hereby given, that within 30 days from the date indicated an assignment of the following described land shall be finalized and acted upon by the Santa Clara Tribal Council. Any person having any interest or wishes to dispute the foregoing assignment may file his/her dispute with the Tribal Realty Office – in writing and within the 30 day period, from the date indicated above.

**PARCELS TO BE ASSIGNED:**

**LOT/PC #: Block 6 Lots 9& 10 11 & 12**

**LOCATION: Eastside Housing Subdivision**

**Assigned To: Unused Lot**

**Being Assigned To: Santa Clara Pueblo**



**Unused lots being reverted back to Santa Clara Pueblo**

Location: East Housing Subdivision  
Block: 6  
Lot: 9, 10, 11, 12



Santa Clara Pueblo Realty Department  
Date: November 29, 2023  
2023 NM, ArcMap, Esri



**NOTICE  
OF  
TRANSFER OF  
ASSIGNMENT  
OF REAL PROPERTY**

**12-01-23**

Notice is hereby given, that within 30 days from the date indicated an assignment of the following described land shall be finalized and acted upon by the Santa Clara Tribal Council. Any person having any interest or wishes to dispute the foregoing assignment may file his/her dispute with the Tribal Realty Office – in writing and within the 30 day period, from the date indicated above.

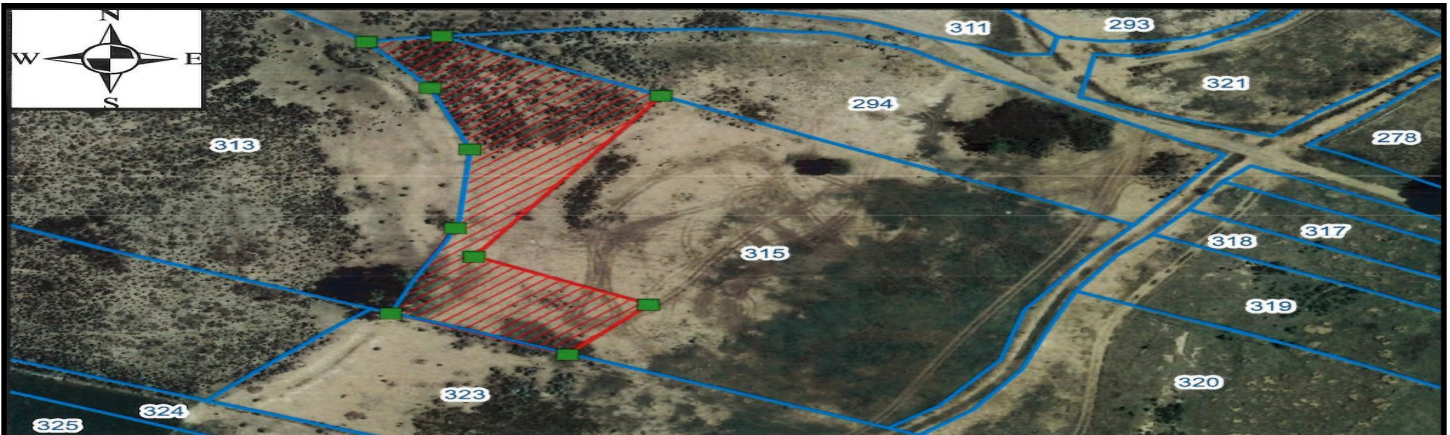
**PARCELS TO BE ASSIGNED:**

**LOT/PC #: Lot 315 (P.C. 22 P. 4) 67, 68**

**LOCATION: Southern Fields**

**Assigned To: George Gutierrez**

**Being Assigned To: Robert Montoya Jr.**



**Land Transfer from George Gutierrez to Robert Montoya Jr.**

Location: Southern Fields  
Lot: 315 (P.C. 22 P. 4) 67, 68  
PLSS: Sec. 29, T.20N., R.08E.



Santa Clara Pueblo Realty Department  
Date: November 22, 2023  
SCP\_NM\_S\_Fields\_ArcMap\_Esri



## **FREE Youth Fly Tying Class 2024**



*Indigenous Arms*  
1680

**Learn how to tie fly patterns for fly fishing from professional guides for free! The class is all inclusive and is at no cost to the youth participants. Participants must be between the ages of 10 to 17. All materials and tools will be provided. Raffle prizes will be given away! Come and join us!**

**Where:** Indigenous Arms 1680 Ltd Co  
17841 US-84, Santa Fe, NM 87506

**When:** January 4<sup>th</sup> from 5:30 pm to 7:00 pm  
January 11<sup>th</sup> from 5:30 pm to 7:00 pm  
January 18<sup>th</sup> from 5:30 pm to 7:00 pm  
January 25<sup>th</sup> from 5:30 pm to 7:00 pm

**How to sign up and get more information:**

Call or email the class instructor (Vidal Gonzales) at  
505-614-4495 or [vidalbaseball@gmail.com](mailto:vidalbaseball@gmail.com)



**Follow us on:**



**Weekly Trash Service**  
*Trash cans available*  
**Junk/Furniture/Appliance  
Removal**

**Bert (505) 395-8997**  
**Anna (505) 469-5891**

### **Weekly Trash Services**

Available in the following areas:

Pojoaque, Nambe, Jacona, El Rancho, Cuyamungue, Arroyo Seco, La Puebla, and Chimayo  
We provide the trash bin!  
64 Gallon Bin or 96 Gallon Bin

### **Removal Services**

Appliances, Furniture, and Junk. Brush Removal. Brush Hog Mowing and Clearing, Shed Cleanouts, Moving, Transport and other services.

Services offered to all surrounding Pueblos. San Ildefonso, Pojoaque, Nambe, Santa Clara, San Juan, and Tesuque  
(Call to see if weekly trash service is available in your area)

**Commercial & Residential Services are available.**





## Truman D. Picard Scholarship Announcement For Native American/Alaskan Natural Resource Students

**Deadline:** Friday, January 26, 2024, 5:00 p.m. PT

**Award:** \$2,500 for college students (number of awards varies per year)  
\$2,500 for grad students and graduating college seniors that are applying/accepted for grad school  
\$2,000 for graduating senior high school students

**Purpose:** The **Truman D. Picard Scholarship Program** is dedicated to the support of Native American students pursuing a higher education in Natural Resources. Preference will be given to students whose degree or area of study directly involves management of Forest Resources.

### REQUIRED DOCUMENTS

The Education Selection Committee will review and rank only those applicants who completely address each area. Please be specific. Incomplete applications will not be considered.

1. **Letter of application:** The letter must include your name, permanent mailing address, email address, and phone number. It should be a maximum of two pages in length, and discuss the following:
  - a. Interest in Forestry and/or Wildland Fire Management.
  - b. Commitment to education, community, and your culture.
  - c. Financial need.
2. **Resume**
3. **Three letters of reference:** Must be on letterhead, signed and dated:
  - a. If no letterhead is available through the reference's organization the referrer should create their own.
  - b. Digital and electronic signature accepted.
  - c. Dated within the last six months.
  - d. Open sealed documents, if applicable.
  - e. Reference letters are not accepted directly from referrals, submit with your completed application.
4. **Evidence of validated enrollment in a federally recognized tribe or Alaska Native Corporation**, as established by the U. S. Government. A photocopy of your member or descendent enrollment card, front and back, or completed BIA Form 4432, Verification of Indian Preference for Employment
5. **Transcripts:** ALL students must include transcripts. Unofficial or official both accepted. Please open sealed transcripts.
  - a. **High school students** must also provide **college acceptance letter** and class schedule to verify major before a check is released.
  - b. **College students** must also provide proof of their **declared major & current class schedule**.
6. **Free Application for Federal Student Aid (FASFA):** ALL students must complete the FASFA and attach the Student Aid Report. If it has not been completed, include last year's report.



## 2024 TRUMAN D. PICARD SCHOLARSHIP

### APPLICATION CHECKLIST

- Letter of application
- Resume
- Reference letter #1 (on letterhead, signed and dated)
- Reference letter #2 (on letterhead, signed and dated)
- Reference letter #3 (on letterhead, signed and dated)
- Evidence of validated enrollment in a federally recognized tribe or Alaska Native Corporation
- Transcripts
- College acceptance letter (high school) or declared major & current class schedule (college)
- FAFSA student aid report

### DELIVERY OF APPLICATION

Applications are accepted by Email or Mail, please chose ONE option for Delivery.

**Option #1 Email:** Create one email attaching all required documents from the application checklist and submit to [intertribaltimbercouncil@gmail.com](mailto:intertribaltimbercouncil@gmail.com) up until the close of business (5:00 p.m. PT) **January 26, 2024**. PDF attachment(s) preferred, download free Adobe Acrobat reader at <https://get.adobe.com/reader/> to view and print PDF documents. Google docs are not accepted.

**Option #2 Mail:** Mail all required documents from the application checklist to arrive at the ITC office on or before **January 26, 2024**. Be sure to check local post office hours and transit time if mailing your application. ITC will not be onsite to sign for deliveries. FedEx and UPS require a physical address for delivery, please contact ITC before using one of these services.

Inquiries and mailed applications should be directed to the Intertribal Timber Council (ITC) office:

ATTN: EDUCATION COMMITTEE  
INTERTRIBAL TIMBER COUNCIL  
PO Box 11790  
Portland, OR 97211  
(503) 282-4296 phone

### **FINANCIAL AID AGREEMENTS**

The ITC has cooperative financial aid agreements with the University of Washington, Oregon State University, Salish Kootenai College, Northern Arizona University and Yale University. Recipients of the ITC Truman Picard Scholarship are eligible to receive additional scholarships including tuition waivers, if attending one of these colleges. For more information, visit the ITC website at [https://www.itcnet.org/about\\_us/scholarships.html](https://www.itcnet.org/about_us/scholarships.html) or contact the colleges directly.

### **TRUMAN D. PICARD (1946-1986)**

To honor Truman D. Picard the ITC established a scholarship program in his name. Truman served on the ITC Board of Directors from 1982 to 1985. While working for the Bureau of Indian Affairs, Colville Agency, in presales he attended the Forest Engineering Institute at Oregon State University becoming one of the first people from the agency to complete this program. In 1977, Truman transferred to the Colville Tribal Forestry organization taking a position as Supervisory Forest Technician in charge of woods operations. Later he was promoted to Assistant Supervisor of Forestry Operations. Because of his drive and determination to complete his education Truman returned to Oregon State University earning a Bachelor of Science Degree in Forest Management. Upon his return from college, he was appointed Director of Colville Tribal Forestry. His work for the Tribe will always be remembered by his individual efforts to bring BIA Forestry and Colville Tribal Forestry together in a joint effort to improve the level of Forest Management on the reservation – truly a lasting legacy.

# Student, Internship & Career Opportunities in Washington, D.C and Abroad



## INTERNSHIP OPPORTUNITIES AT THE EXECUTIVE OFFICE OF THE PRESIDENT

- <https://www.whitehouse.gov/get-involved/internships/white-house-internship-program/>
- <https://www.whitehouse.gov/get-involved/internships/>



- <https://www.state.gov/job-seekers/>
- <https://exchanges.state.gov/us>
- <https://careers.state.gov/interns-fellows/student-internship-program/>
- <https://careers.state.gov/interns-fellows/us-foreign-service-internship-program/>
- <https://exchanges.state.gov/non-us/program/international-visitor-leadership-program-ivlp>



- <https://www.intelligencecareers.gov/nsa/students-and-internships>



## **FBI Training.Org**

*Information for Future FBI Agents*

- <https://www.fbitraining.org/fbi-internships/>



## U.S. Department of Defense

- <https://www.dodciviliancareers.com/civiliancareers/internships>



U.S. Department of the Interior  
Stewarding Conservation and Powering Our Future

- <https://www.doi.gov/pathways/internship-program>



- <https://www.lanl.gov/careers/career-options/student-internships/index.php>



**United Nations**

- <https://www.un.org/en/academic-impact/page/internships>
- <https://unusa.org/programs/students/>

**GLOBALTIES > U.S.**

DIPLOMACY BEGINS HERE

- <https://www.globaltiesus.org/our-programs/>
- <https://globalsantafe.org/>
- <https://www.globaltiesabq.org/>



**FEMA**

- <https://www.fema.gov/careers/position-types/students>



- <https://www.meridian.org/>

# Staff Position Description

**Title:** Ancestral Lands Conservation Corps Individual Placement Program Manager

**Date:** January/February 2024

**Starting Salary Range:** \$55,300 - \$57,000

**Location:** Any ALCC office location (Acoma, Albuquerque, Gallup, Hopi, Zuni). Partially Remote Eligible

**Status:** Full-Time, Exempt

**Benefit Eligible:** Full benefit eligible per Personnel Policies

**Reports to:** ALCC Individual Placement Program Director

## Program Summary:

Ancestral Lands Conservation Corps (ALCC) is a program of Conservation Legacy (CL). ALCC provides conservation service opportunities for Indigenous youth, young adults, and recent-era military veterans in Colorado, New Mexico, and Arizona and works with other Native American communities and conservation corps across the country to provide similar opportunities. Our vision is to lead our Nations back to ecological and cultural well-being and we do this by empowering individuals to positively impact their lives, their communities, and the environment. ALCC's crews are supported from operational bases in Acoma Pueblo, Albuquerque, Zuni Pueblo, Gallup, Kykotsmovi (Hopi), and Isleta Pueblo, and operates an Individual Placement (IP) program placing participants across the country.

## Position Summary:

The ALCC Individual Placement Program Manager interacts primarily with ALCC Individual Placements (members), ALCC IP Program Coordinators, the ALCC Individual Placement Program Director, other ALCC staff, and partners. The Program Manager works with tribal, federal, state, local, and non-profit partners to develop impactful IP projects, ensures all assigned positions are successfully recruited and on-boarded before their term starts, and refines and implements efficient tracking systems. The Program Manager will help design and implement a programmatic recruitment strategy, regularly engaging in recruitment and outreach activities to local communities including Indigenous and other underrepresented groups. The Program Manager also supports general administration and systems management of the IP program and ensure that it is providing a positive impact to our participants, lands, partners, and communities.

## Outcomes & Functions of Position:

### Staff Support and Supervision

- Supervise, support, and lead Program Coordinators in managing their work portfolios.
- Develop trainings and support structures for Program Coordinators that ensures the delivery of high-level customer service to potential applicants, current participants, alumni, partners, and staff.

### Member Support:

- Ensure members have all necessary materials and supplies to successfully begin and implement service, including uniforms, PPE, SWAG, tools, etc.
- Lead implementation of successful member engagement strategies
- Address member challenges

- Plan, coordinate, and facilitate professional and personal development opportunities, build a connection to the broad work of the IP and ALCC program, connect members to employers and secondary education opportunities, and increase overall programmatic impact for participants.

#### **Partner Development and Support:**

- Help develop and review site applications to ensure compliance and accuracy between agency partners and agreement scope of work.
- Collect position descriptions and announcements from project sites and deliver to program coordinator for recruitment and support.
- Ensure ALCC IP Team meets recruitment and onboarding deadlines.

#### **Refining and Creating Program Structure:**

- Work with IP Director to create and lead implementation of a strategic recruitment plan, including developing and strengthening a recruiting network with Tribal departments, colleges and universities, community-based organizations, and more.
- Work with IP Director to create a positive and impactful experience for ALCC IPs and IP staff.
- Assist IP Director in building IP Team rapport, communication, and camaraderie.
- Ensure that all IPs are regularly reporting accomplishments, uploading photos, and sharing impact stories to be used to generate program reports.

#### **Systems Tracking and General Administration:**

- Oversee systems and personnel files to ensure all files are compliant.
- Ensure that the program follows the Corporation for National and Community Service and Conservation Legacy paperwork requirements for AmeriCorps and non-AmeriCorps participants.
- Work with WC Insurance carrier and administrators to manage claims in a compliant fashion.
- Work with IP Director and Coordinators to create partner, grant, and other reports.
- Lead completion of biweekly IP Payroll summaries.
- Lead IP staff to ensure all tracking and administrative systems are accurate and up to date.
- Lead and support other administrative duties as assigned.

#### **Organizational Advocacy**

- Successfully engage, lead, and support an inclusive work environment for those of underrepresented populations within the organization and the communities we serve.
- Lead and/or participate in organization-wide teams, projects, and initiatives that support the work of the Strategic Plan.
- Report all harassment and grievances as identified in the Personnel Policy Manual.
- Assist or lead other responsibilities, as assigned.

**Other “Hats” You May Wear:** Customer Service, Relationship Development, Marketing, Administrative, Supervision or Mentorship to Others, Facilitator, Trainer, Facilities, Human Resources, Supervisor

#### **Physical Requirements:**

*Conservation Legacy is committed to the full inclusion of all qualified individuals and will ensure that persons with disabilities are provided reasonable accommodations to perform essential job functions. Some positions may require periodic overnight travel, non-traditional work hours, ability to move across varied terrain, use program-specific tools and a range of technology on an infrequent or frequent basis. Exerting up to 25 pounds of force occasionally to lift, carry, push, pull, or otherwise move objects. Ability to safely drive an organizational vehicle may also be required for some positions. If you need assistance and/or a*

Updated October/2023

R. Aguilar

*reasonable accommodation due to a disability during application or recruiting process, please send a request to the hiring manager.*

**Minimum Qualifications:**

- Exhibits the ability to effectively work on diverse teams or with a variety of populations, including those underrepresented at our organization and those of BIPOC communities.
- Minimum of 3 years of experience working with Indigenous communities.
- Minimum of 1 year of experience working in an administrative role.
- Experience with leading diverse groups of employees to achieve common goals.
- Flexibility, adaptability, and capacity to work in a fluid, changing work environment.
- The ability to communicate effectively, manage complexity cultivate innovation, drive and influence results of oneself and others.
- Familiarity with Microsoft Office programs and applications, or similar platforms.
- Valid Driver’s License and Insurable Driving Record
- Must be able to pass the organization’s criminal history check requirements.

**Preferred Qualifications:**

- Bachelor’s Degree or equivalent work experience required.
- Previous experience with a Corps or youth serving organization.
- One (1) year or more of experience in youth development or conservation corps fields.

**Other Competencies Desired for this Position’s Success:** Manage Complexity, Resourceful, Effectively Communicate, Cultivate Innovation, Drive and/or Influence Results, Plans & Aligns.

**To Apply:**

1. Send Cover letter and resume to Ryan Aguilar at [raguilar@conservationlegacy.org](mailto:raguilar@conservationlegacy.org)
2. Cover Letter Must Include:

Subject line includes “Applicant\_(Your Name)”.

Cover Letter must include a response to the following: *Provide some examples of your experience effectively working with diverse communities, including those specific to Black, Indigenous, People of Color, and other underrepresented populations, in personal or professional context.*

*Conservation Legacy is an equal opportunity employer. We are committed to hiring a breadth of diverse professionals and encourage members of diverse groups to apply. This program is available to all, without regard to race, color, national origin, gender, age, religion, sexual orientation, disability, gender identity or expression, political affiliation, marital or parental status, genetic information, and military service. Where a significant portion of the population eligible to be served needs services or information in a language other than English, the recipient shall take reasonable steps to provide written material of the type ordinarily available to the public in appropriate languages.*

*We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you need assistance and/or a reasonable accommodation due to a disability during application or recruiting process, please send a request to the hiring manager.*

Updated October/2023  
R. Aguilar



NOV 27 2023

United States Department of Agriculture

November 17, 2023

Farm Production and Conservation

Dear Valued Stakeholder:

Farm Service Agency

The USDA New Mexico Farm Service Agency (FSA) is currently seeking applicants who may be interested in our Urban County Program Technician position. The duty station is in Albuquerque, New Mexico. We are interested in applicants who are motivated and are interested in pursuing a career in the federal government.

Office of the State Executive Director

Individuals who are interested may view the vacancy announcement by going to [www.usajobs.gov](http://www.usajobs.gov) and searching for vacancy announcement number URAG-12210358-24-NM-AG. Please read the "How to Apply" section in the vacancy announcement for instructions on submitting a complete application package to be considered for employment.

New Mexico State Office  
100 Sun Avenue NE  
Suite 200  
Albuquerque, NM  
87109

(505) 761-4900, ph.  
(877) 450-0860, fax

If you have questions regarding this position, please contact Sharon Trotter, Administrative Specialist – New Mexico State FSA Office at 505-761-4902 or [Sharon.Trotter@usda.gov](mailto:Sharon.Trotter@usda.gov).

[www.fsa.usda.gov/nm](http://www.fsa.usda.gov/nm)

Please forward this to any of your contacts or departments that may be interested in pursuing this opportunity. Any recruitment assistance you can provide will be greatly appreciated.



Intertribal Timber Council

ABOUT US • ISSUES & PROJECTS • GET INVOLVED • CONTRIBUTIONS & SUPPORT • PUBLICATIONS & RESOURCES

ABOUT US



ABOUT ITC  
WHAT WE DO

SCHOLARSHIPS

Everyone loves scholarships! There is a selection of them for recently graduated high school students going into college, currently in undergrad as well as grad school. Share far and wide with yourself, your peers, your neighbors, communities, and so forth. Ensure you remember the due date to not miss a great opportunity!!

Happy applying!

[https://www.itcnet.org/about\\_us/scholarships.html](https://www.itcnet.org/about_us/scholarships.html)

[Scholarships : About Us : Intertribal Timber Council \(itcnet.org\)](#)

Best,



**Charlene Juanico**  
Assistant Tribal Relations Liaison  
US Forest Service  
Cibola & Santa Fe National Forests  
O: (505) 438-5300  
[Charlene.Juanico@usda.gov](mailto:Charlene.Juanico@usda.gov)



## Santa Clara Pueblo Housing Authority

201 Road Runner Road, Espanola NM 87532-1313

Phone: (505)-753-6170 eFax: (505) 257-3715

[info@scphousing.org](mailto:info@scphousing.org) – [www.scphousing.org](http://www.scphousing.org)

### JOB ANNOUNCEMENT

**Position title:** Maintenance Specialist  
**Salary Range:** DOE  
**Reports To:** Project Coordinator  
**FLSA Status:** Non-Exempt  
**Classification:** Full Time  
**Deadline:** Until Filled

#### APPLICATIONS ARE AVAILABLE ON SCPHA WEBSITE OR REQUESTED VIA EMAIL

#### **Summary & Scope of Position:**

The Maintenance Specialist is responsible for providing janitorial, grounds keeping and maintenance services for SCPHA programs/projects.

#### **Primary Responsibilities:**

**(Full description will be provided at time of interview)**

#### **Requirements and Qualifications:**

- High School Diploma or GED
- Two (2) years of job related experience
- Ability to read, interpret and follow Policies and Procedures, such as safety, housing, operating/maintenance instruction and procedure and technical manuals
- Ability to write routine reports and correspondence
- Ability to establish and maintain effective relationships with SCPHA staff, contractors, tenants, and tribal members
- Works as a team to develop a “best practice” approach in housing functions
- Self-starter and be able to work with little or no supervision; work independently
- Experience towing trailers, driving a snow plow, skid loader and zero turn mowers if any
- 100% of the time is spent performing physical activities that require considerable use of arms and legs and moving the whole body, such as climbing, lifting, balancing, walking, stooping and handling of materials
- Regularly lift and/or move up to 100 pounds, frequently lifting and/or moving up to 50 pounds
- Must be sensitive to the American Indian traditions, customs and socioeconomic conditions
- Must have a valid New Mexico’s Driver’s License and be insurable throughout the duration of employment
- Drug screening and background check is required; must successfully pass these screenings before and during employment or at any time requested
- Perform other duties assigned by Management

**IN ACCORDANCE WITH TITLE VII 1964 CIVIL RIGHTS ACT, SECTION 701(b) and 703(I), PREFERENCE IN FILLING ALL VACANCIES WILL BE GIVEN TO QUALIFIED NATIVE AMERICAN CANDIDATES.**





## Santa Clara Pueblo Housing Authority

201 Road Runner Road, Espanola NM 87532-1313

Phone: (505)-753-6170 eFax: (505) 257-3715

[info@scphousing.org](mailto:info@scphousing.org) – [www.scphousing.org](http://www.scphousing.org)

### JOB ANNOUNCEMENT

**Position title:** Housing/Accounting Tech  
**Salary Range:** DOE  
**Reports To:** Supervisor of Operations  
**FLSA Status:** Non-Exempt  
**Classification:** Full Time 40  
**Deadline:** December 28, 2023

#### APPLICATIONS ARE AVAILABLE ON SCPHA WEBSITE OR REQUESTED VIA EMAIL

#### **Summary & Scope of Position:**

The Housing/Accounting Technician performs all housing and accounting transactions using automated software programs (Abila Fund Accounting-MIP) and also maintains ledgers of Homeownership records and pay-off balances for all home and rental participants of the Santa Clara Pueblo Housing Authority, using Housing Data Systems (HDS).

#### **Primary Responsibilities:**

**(Full description will be provided at time of interview)**

#### **Requirements and Qualifications:**

- Associate or bachelor's degree in accounting or related experience of minimum of 5 years
- Must be able to work under strict confidential status and be tactful with the public
- Must have a valid Driver's License and be insurable by SCPHA insurance carrier throughout the duration of employment
- 2-3 years working experience with Native Americans
- Have good oral and written communication skills
- Must be aware of methods, techniques, and regulations applicable to the administration of Indian Housing Programs under HUD
- Self-starter and be able to work with little or no supervision following all Policies and Regulations with strong interpersonal and accounting skills
- Strong oral and written communication skills and ability to manage multiple tasks and meeting deadlines
- Experience in Microsoft Office software (Word, Excel, Outlook, Power point, Publisher, Outlook) and Abila MIP accounting system and Housing Data System (HDS)
- Drug screening and background check is required; must successfully pass these screenings before and during the employment at any time that is requested

**IN ACCORDANCE WITH TITLE VII 1964 CIVIL RIGHTS ACT, SECTION 701(b) and 703(I), PREFERENCE IN FILLING ALL VACANCIES WILL BE GIVEN TO QUALIFIED NATIVE AMERICAN CANDIDATES.**



# *SANTA CLARA TRIBAL POLICE DEPARTMENT*



173 Wagon Road  
Española, NM 87532



(505) 692-6290



[jobs@santaclarapueblo.org](mailto:jobs@santaclarapueblo.org)

Santa Clara Tribal Police Department is currently seeking motivated applicants to fill four (4) open vacancies for certified police officers.

Santa Clara Tribal Police offers the following incentives for prospective applicants;

- Starting pay; \$24.00-\$24.75 per hour
- Sign on bonus (to be determined)
- Full benefits
  - Medical
  - Dental
  - Vision
  - 401k retirement plan

If you are interested in a rewarding yet challenging career, Santa Clara Tribal Police Department is for you. For more information and application, please contact;

Santa Clara Pueblo Human Resources at  
(505) 692-6280

578 Kee Street, Santa Clara Pueblo

[jobs@santaclarapueblo.org](mailto:jobs@santaclarapueblo.org)



# Join our team!!

**Must be 21y/o and older.  
\*Gaming license required**

**Facilities/EVS/Construction**

- EVS Housekeeping Associate
- EVS Inspector
- EVS Housekeeping Supervisor
- Maintenance Engineer/HVAC
- Construction Superintendent
- Construction Estimator
- Project Manager
- Field Technician - Construction

**Slots**

- Slots Service Specialist\*
- Slot Supervisor\*

**Player Services**

- Player Services Representative\*
- Main Banker\*
- Non-Gaming Banker/Player Services Representative\*

**Finance**

- Revenue Auditor\*
- Staff Accountant\*

**Surveillance**

- Surveillance Agent I\*
- Surveillance Supervisor\*

**Marketing**

- Director of Marketing\*
- Graphic Artist
- Database Manager\*

**Count Team**

- Count Team Member\* (21y/o and older)

**Security**

- Security Officer Level I\*
- Security Officer Level II\*

**Compliance**

- Lead Internal Auditor\*
- Internal Auditor\*

**Must be 21y/o and older.  
\*Gaming license required**

**Executive**

- Chief Financial Officer\*

**IT**

- System Administrator (IT)\*
- Tier 1 Tech Support\*
- Senior Applications Administrator\*

**Must be 18y/o and older.  
(Unless stated otherwise)**

**Food & Beverage**

- Busser (16 y/o and older)
- Server
- Grab & Go Attendant
- Line Cook
- Host/Hostess (16 y/o and older)
- Kitchen Steward
- Food Expeditor
- Bartender/Server
- Prep Cook
- Executive Chef
- Banquet Coordinator
- Dishwasher

**Fat Burger**

- Shift Lead
- Team Member (16 y/o and older)

**Retail**

- Retail Associate Avanyu Travel Plaza (Part time) (21 y/o and older)

**Bowling**

- Bowling Operations Manager
- Bowling Attendant
- Pinsetter Mechanic

**Hotel**

- Guest Service Agent (Grave)
- Guest Service Agent

To apply visit [www.santaclaran.com/career](http://www.santaclaran.com/career) or visit the Human Resources Department

For more information call 505-367-4525



HUMAN RESOURCES DEPARTMENT  
SANTA CLARA PUEBLO TRIBAL ADMINISTRATION  
578 Kee Street, Espanola, New Mexico 87532  
Phone: (505) 692-6280 Fax: (505) 747-2748

## **EMPLOYMENT OPPORTUNITIES**

Updated: 12/05/2023

### **Accounting**

- (1) Lead Accountant
- (1) Contracts Manager
- (1) Payroll Specialist
- (1) Accounting/Procurement Clerk
- (1) Staff Accountant I

### **Adult Day Care**

- (1) Caregiver

### **Behavioral Health**

- (1) Community Health Representative Generalist
- (1) Clinical Supervisor

### **CHR**

- (1) Administrative Assistant

### **Custodial**

- (1) Custodian

### **Department of Youth & Learning**

- (1) Recreation Specialist-Part-time

### **Forestry**

- (1) Office Manager
- (1) Forest Development and Restoration Manager
- (1) Forest Development Tech Intern
- (1) Heavy Equipment Supervisor
- (1) RTRL Crew Lead

### **Head Start**

- (1) Head Start Director
- (1) Health/Nutrition Coordinator
- (1) Head Cook

### **Human Resources**

- (1) Human Resources Generalist
- (1) Human Resources Clerk-Regular-Part-time

### **Law Enforcement**

- (4) Certified Police Officer
- (1) Radio Communication Specialist

### **Sanitation**

- (1) Lead Plumber
- (1) Laborer-Part-time
- (1) Maintenance Specialist
- (1) Apprentice Plumber
- (1) Waste Collector

### **Senior Citizen**

- (1) Cook Aide/Meals on Wheels

### **Social Services**

- (1) Tribal Social Caseworker

### **Transportation**

- (1) Transportation Planner
- (1) Budget Analyst

### **Tribal Courts**

- (1) Chief Judge
- (1) Court Monitor

### **Utilities**

- (1) Wastewater Utility Supervisor

### **Position Requirements:**

- Must be able to successfully pass a Background Check
- Must not have any DUI's/DWI's convictions within the last five years from any Tribal, State or Federal Court
- Must have a valid New Mexico Driver's License and be insurable through the Tribe's insurance carrier

### **PREFERENCE**

*Tribal member/Native American preference shall apply to all positions at the Santa Clara Pueblo Tribal Administration  
Santa Clara Pueblo Tribal Administration is a drug/alcohol free workplace*

**All applicants must meet the minimum required qualifications for the position.**

**All positions are open until filled**

For a copy of the position descriptions, or more information please contact the Santa Clara Tribal Administration's Human Resources Department email: [jobs@santaclarapueblo.org](mailto:jobs@santaclarapueblo.org)

or call (505) 692-6280

**ALL APPLICATIONS MUST BE COMPLETED THOROUGHLY AND SUBMITTED TO THE HUMAN RESOURCES OFFICE**

**All positions are open until filled**