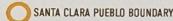


#### will be held at the SCP Senior Citizen's Center

The 2025 SCP Calendar (part 2) will honor anyone that wasn't able to be part of the 2011 Calendar. You will be able to get a chance to share your ideas and comments for the Calendar. All wars or conflicts will be included. Please feel free to bring your photos for the calendar to the gathering, or you can drop them off with Ms. Virginia Halfmoon during the weekdays. I have been awarded the contract to design the 2025 Calendar, and have worked on previous SCP calendars from 2007 to 2011. I will hand out more information at the gathering regarding the Calendar, See you soon! -Jolene Nelson



SANTA CLARA CREEK WATERSHED



# CANYON PRIORITIES COMMUNITY DISCUSSION

The meeting was held the evening of April 3rd in the gym and interest from the Community was evident by the number of people in attendance. During this meeting, the primary topic was addressing responses to the survey on project priorities for restoring Santa Clara Canyon's uses. **Future community involvement will include** 

1.) evaluating options for bringing back fish in the Creek and 2.) creating opportunities for community work days in the Canyon.





#### **SANTA CLARA**

POST OFFICE BOX 580 (505) 753-7330 (505) 753-5375 Fax



#### INDIAN PUEBLO

ESPANOLA, NEW MEXICO 87532 OFFICE OF GOVERNOR

#### **NOTICE**

To: Irrigation users of Santa Clara Pueblo

From: Governor J. Michael Chavarria

Date: April 11, 2024

J. Midiael Chavarria

**RE:** Pueblo Ditch Schedule

The schedule below of the irrigation systems will be in effect so all individuals who irrigate will benefit from the water. Please see attached maps, the schedule is as followed:

#### Main concrete ditch

#### **Monday & Tuesday**

People who have fields **North** of Mr. Joseph G. Naranjo and Mr. Jesse Gutierrez (hump road) will have usage of the irrigation waters.

#### Wednesday

All people that have fields along the middle ditch will have usage of the irrigation waters.

#### Thursday, Friday & Saturday

People who have fields **South** of Mr. Joseph G. Naranjo and Mr. Jesse Gutierrez (hump road) will have usage of the irrigation waters.

#### **Sunday**

The irrigation water will be open for use by anyone desiring to irrigate.

#### Santa Clara Canyon Ditch Use

#### Guachupangue Ditch- Sunday Midnight to Tuesday Noon

People will have usage of the irrigation waters.

#### **Tuesday Noon to Wednesday Noon**

People who have fields between old Santa Clara Canyon head gate and Guachupangue head gate will have usage of the irrigation waters.

#### Wednesday Noon to Thursday Noon

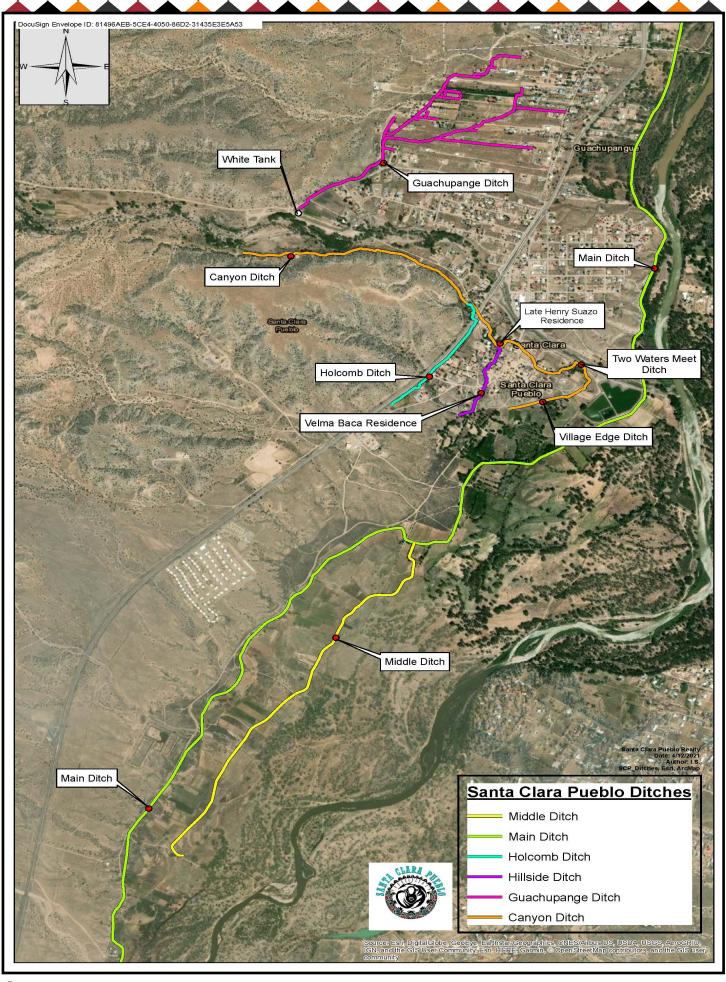
People who have fields between the Guachupangue head gate, to include the Holcomb ditch will have usage of the irrigation waters.

#### Thursday Noon to Friday Midnight

People who have fields between the Holcomb ditch, including those who have fields using the head gate by the Suazo residence (south) will have usage of the irrigation waters.

#### Friday Midnight to Sunday Midnight

People who have fields between the head gate by the Suazo residence, including those who use water in the bottom field east of the pueblo will have usage of the irrigation waters.



#### Santa Clara Pueblo Behavioral Health Department

360 Fog Road/ P.O. Box 580, Espanola, NM 87532

Main: 505-692-6315 Fax: 505-692-6341

The Santa Clara Pueblo Behavior Health Department provides services to youth, adults and their families while treating clients with the utmost respect, dignity and fairness, regardless of their tribal affiliation, ethnicity, sexual orientation or religious beliefs. The mission is to meet the therapeutic needs of the client in a safe and caring environment through teamwork and dedication. We strive to provide confidential culturally sensitive treatment. We provide individual counseling for children, adults and the elderly. We conduct evaluations to determine the best course of action for your situations.

#### WHAT WE DO:

- Substance abuse counseling
- Assist in court ordered treatment
- Couples/ Martial counseling
- Family counseling
- Addictions counseling
- ◆ Problem Gambling Counseling
- ◆ Therapy for abuse, trauma, and grief
- Therapy for mental health
- Therapy for school behavioral problems

- Therapy for Suicidal Ideation
- Parenting Classes
- Case Management
- ◆ After hours support services
- ♦ N.M. Medicaid enrollment
- Suicide and Opioid Outreach & Awareness
- ◆ Duluth Model Certified
- ◆ QPR (Question, Persuade, and Respond)

#### WHERE WE ARE LOCATED:

The Behavioral Health department is located at 360 Fog Road behind the Santa Clara Head Start. The Behavioral Health Department has a total of 3 Buildings: (1) Training facility where group counseling and classes are held; (2) Main Office housing the Program Coordinator, Office Manager, and Outreach Coordinator; (3) Behavioral Health Clinic houses the department's Therapist and Case Manager which includes an art therapy room, children's therapy room, and a Tele Behavioral Health room.

#### HOURS OF OPERATION

The Behavioral Health Department is open Monday through Friday from 8 AM to 4:30 PM. At this time all sessions/appointments are being offered in person.

#### MEET OUR TEAM:

Jennifer P. Vigil, Director is a Licensed Alcohol and Drug Counselor. She has been with the Santa Clara Behavioral Health Department for the last eight (8) years and has enjoyed providing services to the community of Santa Clara Pueblo. She was born and raised in Espanola, New Mexico and has dedicated over 30 years in fighting the battle of addictions. She has seen many successes and have seen good people lose their battle to the deadly crisis of addictions. Jennifer has made a commitment to do her best to provide Professional, Confidential, Individual and Sensitive treatment for each community member who seeks out our services. I believe that together we can be one another's gate keeper.

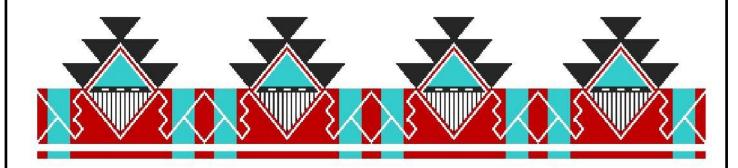


Melanie Jo Montoya, Program Coordinator for the Behavioral Health Program. She has been employed with the program for seven (7) years. She is an enrolled tribal member of Santa Clara Pueblo. Prior to coming on board with the Behavioral Health Program, Melanie worked with the Santa Clara Pueblo Special Projects Department for many years. Melanie assists with the daily operation of the Behavioral Health Program and works closely with all tribal and surrounding communities on referrals to the Behavioral Health Program, that includes all administrative responsibilities such as assisting with case management; advocacy; and record keeping & reporting on services provided to Funding Agencies and Tribal Council to name a few. She is also certified to meet the needs of Parenting Courses for our community through the UNM Community of Behavioral Health Division.

Barbara Rodriguez, Office Manager for the Behavioral Health Program. She has been employed with the program for eight (8) years. She is an enrolled member of San Felipe Pueblo, but calls Cochiti Pueblo her home. Barbara is the backbone of our program, as she ensures all Administrative functions, Medicaid funding, and grant requirements are met. She is a certified Presumptive Eligibility Determiner (PED) for Medicaid and a Medicaid biller. Barbara calls La Puebla home and has for the past forty years.

Donna L. Whitney, Licensed Alcohol and Drug Counselor. She has been with the Santa Clara Behavioral Health Department for almost two (2) years. She is originally from Upstate New York and has resided locally for the last fifteen (15) Years. Donna's goals and objectives are to support the community members in providing substance abuse counseling to support their needs. She also contributes with outreach, family support services, and numerous other resources that families or individuals may need.

Dolores Rivera, Case Manager/CHR Generalist. Recently started employment with Santa Clara Pueblo Behavioral Health Department as a she will be assisting individuals with entry into the outpatient program, along with providing supportive services on behalf of an individual's treatment plan. She been employed in the treatment field for three decades; following in the footsteps of her father, Porfirio Rivera, a charter board member of Rio Grande ATP, also known as "Embudo"....the lessons she learned growing up as the daughter of an alcoholic taught her so much. She has extensive experience Working in outpatient programs, male and female/child residential facilities, inpatient hospital treatment and with Job Corps Intervention Program. Lessons have been shared thru empathy and connection to those that she worked with, past, present, and future. She has learned to accept that she was in place for those that were ready to seek assistance, "She didn't do it for them, they did it themselves." Making the decision to choose sobriety and follow the path to recovery has brought hope, tears of joy and sadness, and learned optimism. She hopes to be of assistance to many individuals in the future.



#### **SANTA CLARA**

POST OFFICE BOX 580 (505) 753-7330 (505) 753-5375 Fax



#### **INDIAN PUEBLO**

ESPANOLA, NEW MEXICO 87532 OFFICE OF GOVERNOR

To: Pueblo of Santa Clara Residents

From: Governor J. Michael Chavarria J. Michael Chavarria

Date: April 3, 2024

Re: Notice of Construction Project, Water Service Line Locates

This notice is to inform you of an upcoming construction project that will focus on locating water service lines in all housing areas. The contractor will be locating service line, determining size of pipe and meters. Homes in the South Housing and Guachupangeh area will require digging to locate. The objective is to locate all water lines, determine sizes, and locate water meters and cans for future projects. This project is a benefit to Pueblo as it will help determine future infrastructure projects.

Performance Water Engineering, LLC is the Contractor who will be working on the project along with Indian Health Services, (I.H.S).

This work is expected to be completed by August 30, 2024. The Santa Clara Tribal Administration appreciates your patience during the construction phase. If you have any questions, you may contact the Special Projects Office at 505-692-6309.

Tribal Administrator Concurrence:

#### SANTA CLARA

POST OFFICE BOX 580 (505) 753-7330 (505) 753-5375 Fax



### **INDIAN PUEBLO**

ESPANOLA, NEW MEXICO 87532 OFFICE OF GOVERNOR

TO:

All Community Members

FROM:

J. Michael Chavarria, Governor

DATE:

April 4, 2024

RE:

Announcement - Santa Clara Development Corporation Board

The Santa Clara Pueblo Tribal Council is currently seeking individuals who are interested in serving on the Santa Clara Development Corporation Board of Directors. There are two (2) open positions. The open position appointees shall serve a term ending May 31, 2027. Per the articles of incorporation, employees of Santa Clara Development Corporation are not eligible to serve on the Santa Clara Development Corporation Board.

Interested applicants should show demonstrated experience and expertise in business management, finance, or economic development. Applicants must be willing to attend regular bi-weekly meetings, and other special meetings or events. Appointment to the Santa Clara Development Corporation Board of Directors is contingent on passing a thorough background investigation and gaming licensure by the Santa Clara Pueblo Gaming Commission.

Interested parties should submit their *résumé* to the Governor's Office no later than noon on Friday, May 10, 2024. Résumés should include a cover letter and three references.



SCP Social Services Program In collaboration with SCP Behavioral Health Will be hosting a

Child Abuse Awareness and Prevention Month

# MOVIE MATINEE

AND **ACTIVITIES FOR THE COMMUNITY** CHILDREN AND FAMILIES

Come join us on the SCP Gym floor! Saturday April 20th, 2024, all activities will start at 10 a.m.



Lunch-12 p.m.

(2) Movie Matinee-1 p.m.

POPCORN





**CANDY BARS** 





**HOTDOGS** 

This is a free community/family based event. All children must be accompanied by a parent or guardian. Thank you.

Santa Clara Pueblo Office of Emergency Management will selling the items listed on the sheet attached:

Items to include: Three (3) checkpoint buildings, Generators, Beds (including frame and foundation) Window Air Conditioners and Much More!!

WEDNESDAY

MAY

8

2024

10am-until sold out

**Location:** 

**Old EOC located next to Fire Station** 

Description

halfmoon trash can x2

rug set 2 pc

better home and garden shower rod x3

rubbermaid pantry set 6pc

rubbermaid 64 pc

O-cedar mop bucket x2

members mark cookware 14pc

bellagio pillows x12

18 gallon pedal trash can x2

check point sheds x3

generators x7

instant pot x2

beds Full x3 Box Spring x1

Window A/C x4

viking 13 pc cookware

stone lain dinnerware 16 pc

lifesmart heater x4

Crux triple brew coffee maker x2

london fog comforter king size x3

sterilite trash can small x3

sterilite dish wash set 12 pc

chopping board x2

king size sheet set x3

bissell powerforce vaccum

assorted blankets











Truth Dancer Coaching, LLC

# NMRAINFOREST UNM Truth Dancer Coaching, & SCP INPRO Department,

Host: Thursday, April 25, 2024 at 4 PM to 6PM at the Senior Center

\*Financial Literacy for Small Business Start-ups Learn about free Financial Literacy resources at "Enterprise Bank University", free business classes!

\*Invitation open to all interested in starting their own Businesses

\*Special Guest Presenter, Santa Clara Pueblo's Uriah Cachora, Enterprise Bank Vice President, Community Development Officer

An evening to promote indigenous entrepreneurs as important for our indigenous community, economic ecosystem, and well-being...

For further information, please call the Library, at 505 692 6295 or email @

sclib@santaclarapueblo.org

Lite meal provided



#### National Child Abuse Prevention & Awareness Month



April is National Child Abuse Prevention Month, a time dedicated to Child Abuse Education, Awareness and Prevention activities.

The "Blue Ribbon" and the "Pinwheel" are symbols for Child Abuse Prevention. By wearing one of these pins during April and throughout the year, individuals can:

- help educate families, children, neighbors, organizations and communities on how to prevent child violence and neglect
- encourage community and individual involvement in recognizing and preventing child violence and neglect
- assist families in achieving healthy parenting practices through education and resources
- **empower** individuals to report child victimization and intervene in situations where violence and neglect harm children.

Abuse or neglect of a child causes suffering to the most vulnerable, undermines the promise of strength and harmony in families, and is related to long-term mental and physical health risks in the victim's development.

Child Abuse Prevention is possible and we all can do something about it through partnerships among families, Social Services and Behavioral Health, Schools, Law Enforcement and the entire Community devoted to the safety of our children. We must all come together to raise awareness to this cause and make every day A Day of Hope for our children.

#### **EVERY THREE MINUTES A CHILD IS ABUSED IN THE U.S**



Please help us bring Awareness to this cause



Please contact the Social Services Department @ (505) 753-0419 if you need further information on Child Abuse Prevention





# The EVHS Army JROTC Cordially Invites You to Our 2nd Annual Spaghetti Dinner



Tuesday April 23, 2024 6pm - 8pm EVHS Cafeteria 1111 El Llano Road, Espanola, NM 87532

Come Join Us for A Wonderful Homemade Spaghetti Dinner and Get To Know Our EVHS ARMY JROTC CADETS

Ticket Sales will also be available for purchase in the cafeteria the day of!!

Ticket price \$5.00 each

All tickets sold will benefit

EVHS Army Jrotc cadets!!!

Contact info:
Andrew Atencio/Tsee Ping

505-423-4443

or

Bernice Naranjo 505-423-2208



### **SWTHA Scholarship 2024**

The Southwest Tribal Housing Alliance (SWTHA) provides educational scholarship grants for Region VIII (Arizona, New Mexico, and West Texas). The goal of the scholarship grant is to assist in the education of American Indians and Alaskan Natives. The grant may be used for post-secondary or graduate level courses at an accredited educational institution for a course of study that will result in an accredited vocational certification or degree. Click on the links below for the SWTHA Scholarship Application or visit swtha.org.

#### **Scholarship Documents:**

- SWTHA Scholarship 2024 Announcement
- SWTHA Scholarship Guidelines 2024
- SWTHA Scholarship Application 2024
- SWTHA Scholarship Checklist

#### **Scholarship Dates:**

- January 15, 2024 Scholarship Open
- April 30, 2024: Scholarship Deadline
- June 2024 SWTHA Triannual Meeting: Announcement of recipients

#### Email or mail all applications to:

Southwest Tribal Housing Alliance P.O. Box 10572 Albuquerque, NM 87184 swtha.region8@gmail.com

If you have any questions, please contact swtha.region8@gmail.com.

The deadline for receipt of application is April 30, 2024, by close of business.





Vol. 1

## IMPORTANT DATES



You can request a Canva customizable file of these posters to translate into appropriate languages and share with your community. Please reach out to bc.nguyen@sos.nm.gov.









Phone 505-500-7779

Email bc.nguyen@sos.nm.gov

Website: **NMVOTE.ORG** 





# WOULD YOU LIKE TO BECOME A FOSTER PARENT?

THE SANTA CLARA PUEBLO SOCIAL SERVICES
PROGRAM WILL BE OFFERING A
FOSTER PARENT TRAINING

TRAINING WILL BE HELD ON

MAY 4<sup>TH</sup> AND 5<sup>TH</sup>, 2024

FROM 8:30 A.M.-5:00 P.M

@ THE SANTA CLARAN HOTEL

7th FLOOR CONFERENCE ROOM

TO BECOME CERTIFIED/LICENSED YOU MUST ATTEND BOTH DAYS

FOR MORE INFORMATION OR TO REGISTER
PLEASE CONTACT
OUR SOCIAL SERVICES OFFICE
AT (505) 753-0419

NETWORKING LUNCH WILL BE PROVIDED

# In need of a home? Come fill out an application today!

Housing and Urban Development (HUD) 2023 Guidelines								
% Median Income	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
80 %	\$53,850	\$61,550	\$69,250	\$77,000	\$83,100	\$89,250	\$95,450	\$101,600



Total Income of all individuals 18 years and older in the household.



Copy of Driver License or ID card(s)

Copy of Social Security Card(s)

Tribal Enrollment card(s)

Copies of Last 4 current pay stubs from your Employer

Income Verification: Social Security benefits, AFDC, JTPA, Food Stamps and Unemployment

Last year's Income Tax Returns for State and Federal

\*Per Federal regulations: ALL applications must be updated on a yearly basis.\*



For more information please stop by our offices or give us a call at 505-753-6170.



ONE MONTH LEFT TO APPLY!

## CALL FOR ARTISTS AUGUST 16, 17 & 18, 2024



#### CAN OR CODE FOR APPLICATION

OUTDOOR \$190 • OUTDOOR SHARED \$220 INDOOR SINGLE 8x6 \$225 • INDOOR SHARED 8x6 \$260 INDOOR 10x10 \$270 • INDOOR SHARED 10x10 \$300 INCLUDES: TENTS, TABLES, CHAIRS, PARKING, WIFI & WATER

MORE INFO AT WWW.POEHCENTER.ORG/PATHWAYS









PATHWAYS is organized by the Poeh Cultural Center, a tribally led entity of the Pueblo of Pojoaque

## ADULT NIGHT OUT at the Santa Fe Opera

Join us at the opera for FREE this summer!

The Santa Fe Opera Pueblo Opera Program invites members of the Eight Northern Pueblos to attend dinner and a performance at this year's Adult Night Out.

Tuesday, June 25 Don Giovanni

Dinner at 6:30 PM Performance at 8:30 PM

Tickets are limited to 16 per Pueblo.

Please contact Marissa Aurora, Volunteer Liason, at maurora@santafeopera.org to RSVP.













# Apply for the American Indian/Alaska Native Veteran Copayment Exemption

#### What is the copay exemption?

The law stating American Indian/Alaska Native Veterans do not pay copays for VA health care services and urgent care visits.

#### Who can receive the copay exemption?

American Indian/Alaska Native Veterans who are enrolled in VA health care. Access the QR code on the right for more information.

#### How do I apply for the copay exemption?

Complete the following three steps:

- 1. Make a **copy** of only **one** of the following Official Tribal Documents, including, but not limited to:
  - Tribal Enrollment or Citizenship/Membership ID Card, or
  - Certificate of Degree of Indian or Alaska Native Blood issued by the Bureau of Indian Affairs, or
  - Documentation issued by a Tribe on official letterhead indicating individual affiliation.
- 2. Fill out VA Form 10-334 and make a <u>copy</u>. The form can be found at <a href="https://www.va.gov/find-forms/about-form-10-334">https://www.va.gov/find-forms/about-form-10-334</a>.
- 3. Mail both documents to the address below:

VHA Tribal Documentation PO Box 5100 Janesville, WI 53547-5100

**Note:** Copies can be made at your local VA medical center or clinic; printed copies of VA Form 10-334 are also available. Learn more about the copayment exemption here: <a href="https://www.va.gov/resources/copay-exemptions-for-american-indian-and-alaska-native-veterans/">https://www.va.gov/resources/copay-exemptions-for-american-indian-and-alaska-native-veterans/</a>

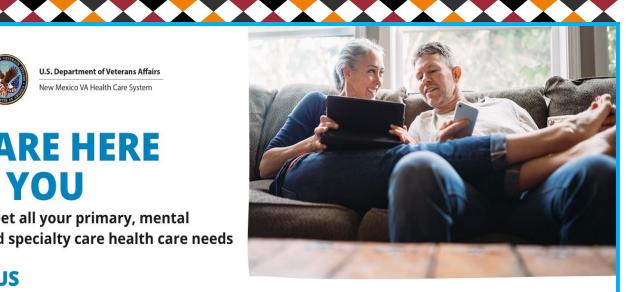


Veterans Crisis Line Dial 988 and Press 1 or text to 838255.



### **WE ARE HERE FOR YOU**

We can meet all your primary, mental health, and specialty care health care needs



#### **ABOUT US**

If it has been more than two years since you visited our VA primary care providers, we would like to encourage you to reconnect. Our team at VA New Mexico is here to remind you that we are ready and eager to assist you and your loved ones.

Navigating the VA system can be challenging, but we are here to help you access your resources. Please contact us to schedule an appointment today.

- Schedule your appointment online on va.gov
- My HealtheVet secure messaging on myhealth.va.gov.
- Use the automated system or leave a message for your primary care or specialty care team at 505-265-1711, Option 2.
- Contact your mental health provider at 505-265-1711, ext. 2150.

#### YOUR VIRTUAL CARE OPTIONS

Suppose you need more time to attend in-person appointments regularly or don't require a handson physical examination. In that case, we offer alternative primary, mental health, and specialty care services.

- Participate in secure video appointments with your VA providers.
- Virtually meet with specialists located outside of your area.
- Receive virtual care for health concerns that do not require a physical examination.

#### Need a ride to your VA appointment?



Use your local no cost transportation picked up to and from your scheduled **VA** appointments

#### Use cool features in VA's official mobile app



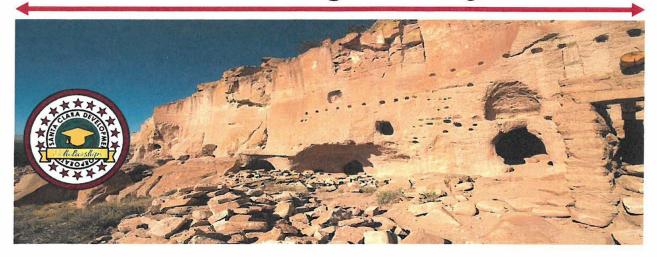
Two million Veterans access their benefits and services safely and securely. 24/7!

#### Five VA programs to increase your care access



Connect with technologies needed for your care. Use our online tools and resources anywhere.

## PATH TO A BRIGHTER FUTURE



The Santa Clara Development Corporation (SCDC) is currently accepting scholarship applications for the 2024/2025 academic school year. SCDC is funding six (6) scholarships that are available to Santa Clara Pueblo students as well as children of SCDC employees who are pursuing undergraduate and graduate degrees.

Our Purpose: Santa Clara Development Corporation has diligently developed a healthy rapport with our community. We do this by empowering others, demonstrating that we, here at SCDC are committed to honest and responsible growth, not only from a business perspective, but also from a human capital perspective. It is with this objective that the SCDC scholarship initiative was created to help nurture, promote, and invest in our community by providing supplemental financial assistance as individuals pursue their educational goals. When we work together as one community towards the same goals and when we are able to speak with one voice, we ensure a solid foundation for future leaders for generations to come.

The following scholarships are being offered: Six (6) for \$2,000 each.

#### Nanbi Ha'Kan Scholarships

"Weng Tsa Ming Po' ae Hon"

These scholarships provide an opportunity for a descendant of Santa Clara Pueblo to embark on a collegiate journey.

#### Refer questions to:

Robert Grey
Human Resources Director
Santa Clara Development Corporation
460 N. Riverside Drive
Espanola, NM 87532
505.367.4524,
robert.grey@santaclaradevcorp.com

#### Brighter Future Scholarships

"Weng Tsa Ming Po' ae Hon"

These scholarships provide an opportunity for a child of an SCDC employee to make their dreams of a higher education a reality.

#### App{ication Deadline

Monday June 3rd, 2024

Applications can be picked up at the SCDC HR Office or scholarships@santaclaran.com













#### SANTA CLARA DEVELOPMENT CORPORATION

#### MUST BE 21+ Gaming License Required\*

#### **FACILITIES / EVS / CONSTRUCTION**

- EVS Director
- EVS Housekeeping Associate
- EVS Housekeeping Associate Graveyard
- EVS Housekeeping Supervisor
- Facilities Maintenance Engineer/HVAC
- Construction Superintendent
- Construction Project Manager
- Field Technician Construction

#### SLOTS

- Slot Service Specialist\*
- Slot Supervisor\*

#### **PLAYER SERVICES**

- Player Services Representative\*
- Player Services Main Banker\*
- Player Services Supervisor\*

#### **FINANCE**

- Revenue Auditor\*
- Staff Accountant\*
- Slot Systems Administrator\*

#### **SURVEILLANCE**

- Surveillance Agent I\*
- Surveillance Director\*

#### MARKETING

- Marketing Graphic Artist
- Marketing Coordinator\*

#### **COUNT TEAM**

Count Team Member\*

#### **SECURITY**

- Security Officer Level I\*
- Security Officer Level II\*

#### **COMPLIANCE**

誰

- Lead Internal Auditor\*
- Internal Auditor\*

#### EXECUTIVE

Chief Financial Officer\*

#### **ECONMIC DEVELOPMENT**

Economic Development Manager\*

#### **HUMAN RESOURCES**

Human Resources Specialist\*

#### INFORMATION TECHNOLOGY

- IT System Administrator\* (On-Site)
- IT Tier I Tech Support\* (On-Site)

#### SANTA CLARA RETAIL

Retail Associate/Cashier (21 y/o and older)

#### GOLF

- Grounds Keeper Seasonal
- Cart Barn Attendant Seasonal
- Seasonal Starter/Marshall
- Bartender/Server Seasonal

#### MUST BE 18+ (UNLESS STATED OTHERWISE)

#### **FOOD & BEVERAGE**

- Busser (16 v/o and older)
- Host/Hostess (16 y/o and older)
- Server
- Grab & Go Attendant
- Bartender/Server (21 y/o and older)
- Banquet Coordinator
- Dishwasher
- Banquet Server (On Call)
- Sous Chef
- Food & Beverage Manager
- Food & Beverage Administrative Assistant

#### **FATBURGER**

- Shift Leader
- Team Member (16 y/o and older)

#### **BIG ROCK BOWLING CENTER**

- Pinsetter Mechanic
- Bowling Attendant (21 y/o and older)

#### HOTEL

- Guest Service Supervisor
- Guest Service Agent

To apply, please visit our career listings at www.santaclaran.com/careers or visit the Human Resources Office. For more information, you may contact (505) 367-4525.



#### **HUMAN RESOURCES DEPARTMENT** SANTA CLARA PUEBLO TRIBAL ADMINISTRATION 578 Kee Street, Espanola, New Mexico 87532 Phone: (505) 692-6280 Fax: (505) 747-2748

#### **EMPLOYMENT OPPORTUNITIES**

Updated: 04/16/2024

**Accounting** 

- (1) Lead Accountant (1) Contracts Manager
- (1) Payroll Specialist

#### **Adult Day Care**

(1) Caregiver

- Behavioral Health
  (1) Outreach Coordinator
  (1) Clinical Supervisor (1) Behavioral Health Clinician

<u>CHR</u> (1) Administrative Assistant

- <u>Department of Youth & Learning</u>
  (1) Recreation Specialist-Full-time
  (3) College Interns-Temporary (9) High School Interns-Temporary

Environmental
(1) DOE LAPP Coordinator

Forestry
(1) GIS Coordinator
(1) Forest Development and Restoration Manager (1) Forest Development Tech Intern (1) Heavy Equipment Supervisor (1) RTRL Crew Lead

- **Head Start**
- (1) Head Start Director (1) Health/Nutrition Coordinator (1) Head Cook
  - **Human Resources**

(1) Human Resources Generalist

- <u>Law Enforcement</u>
  (3)Certified Police Officer (1) Radio Communication Specialist (1) Public Service Aide
  - **Sanitation**

(1) Plumber

- (1) Laborer-Part-time (1) Maintenance Specialist
- <u>Self-Governance</u> (1) Community Health Planner
- **Social Services**(2) Tribal Social Caseworker

**Transportation** 

- (1) Transportation Planner (1) Budget Analyst

<u>Tribal Courts</u> (1) Chief Judge (1) Court Monitor

- (1) Traffic Court Clerk/Tribal Court Clerk
  - **Victim Services**

(1) Victim Services Coordinator

#### **Position Requirements:**

- Must be able to successfully pass a Background Check
- Must not have any DUI's/DWI's convictions within the last five years from any Tribal, State or Federal Court
  - Must have a valid New Mexico Driver's License and be insurable through the Tribe's insurance carrier

#### **PREFERENCE**

Tribal member/Native American preference shall apply to all positions at the Santa Clara Pueblo Tribal Administration Santa Clara Pueblo Tribal Administration is a drug/alcohol free workplace

All applicants must meet the minimum required qualifications for the position.

#### All positions are open until filled

For a copy of the position descriptions, or more information please contact the Santa Clara Tribal Administration's Human Resources Department email: jobs@santaclarapueblo.org

or call (505) 692-6280

ALL APPLICATIONS MUST BE COMPLETED THOROUGHLY AND SUBMITTED TO THE HUMAN RESOURCES OFFICE All positions are open until filled