



Tukhe'ti



February 23, 2024

Santa Clara Pueblo Tribal Member Veterans

Join Us for A Breakfast Gathering

At The Senior Center

On Tuesday, February 27th at 9:00am

We would like your ideas on a Veterans Calendar Project for 2025 and also to share information on a future VA and Pueblo Veterans Meeting.

*We have gifts available for Santa Clara Tribal Member Veterans who attend the meeting.


*If you cannot attend this gathering, please send your mailing address, or email address so future information can be sent to you. My email address is vhalfmoon@santaclarapueblo.org

Canyon Priorities Community Survey

This survey is a request for community feedback to determine priority uses in the Santa Clara Canyon. **We've extended the due date to March 16th, 2024!** The results will be used for integrating community priorities to guide the design and rebuilding of infrastructure within the Canyon. Tribal staff will consider and convey these priorities with Tribal Leadership and construction teams as different plans and projects develop. **This is an opportunity for YOU to guide the rebuilding of our beloved Canyon!**

Instructions:

- Select priority topics for canyon activities by checking the box next to the topic below.
- For topics that you checked, **circle (high priority), 2 (medium priority), or 3 (low priority).**
- For questions about the survey, contact the Forestry Department at 505-692-6274.
- **Please return the survey to the Santa Clara Forestry Department by March 16th, 2024.** The form can also be emailed to scpforestry@gmail.com .
- Please include your name and contact information if you would like staff to follow-up with you.



Mark Here	Topics	Circle 1, 2, or 3	Mark Here	Topics Continued	Circle 1, 2, or 3
	Day use (picnicking)	1 2 3		Community Pavilion (shade, BBQ)	1 2 3
	Day use facilities (picnic, shade structures)	1 2 3		Trees (pine/fir trees)	1 2 3
	Overnight use (camping)	1 2 3		Native plants (grasses, shrubs)	1 2 3
	Overnight cabins	1 2 3		Native trees with edible fruit (wild plum)	1 2 3
	Spiritual sanctuary / cultural activities	1 2 3		Non-native Trees with edible fruit (peach, cherry, apple, plum)	1 2 3
	5th wheel/RV camping sites	1 2 3		Drinking water wells (hand pump)	1 2 3
	Handicap/ADA access	1 2 3		A few big ponds	1 2 3
	Walking access (creek trails)	1 2 3		A lot of small creek fishing pools	1 2 3
	Vehicle access	1 2 3		Sport area (softball/baseball)	1 2 3
	Restrooms/outhouses	1 2 3		Kids activities (swings)	2 3
	Fishing (catch & release)	1 2 3		Senior activities (tours, art, discussion groups)	1 2 3
	Fishing (harvesting)	1 2 3		Youth restoration opportunities (planting, build structures)	1 2 3
	Fishing (native cutthroat trout)	1 2 3		Education (tours, field workshops)	1 2 3
	Fishing (stocked rainbow trout)	1 2 3		Community participation in restoration work	1 2 3
	Hunting	1 2 3		Tourism (economic development)	1 2 3
	Firewood gathering	1 2 3		Tribal National Park	1 2 3
	Cattle grazing	1 2 3		<i>Add additional priorities here:</i>	1 2 3
	Irrigation for agriculture	1 2 3			1 2 3
	Fire pits	1 2 3			1 2 3
	BBQ grills	1 2 3			1 2 3

Name and contact information if you would like staff to follow-up with you:



Santa Clara Pueblo

Custodial/ Maintenance Department

The Custodial and Maintenance Department provides services of cleaning and maintaining the grounds of the entire Tribal Administration. This includes maintenance and maintaining the grounds around the Santa Clara Clinic. Cleaning of all Tribal Administration buildings, offices and restrooms is done daily throughout the week. There are fourteen total off-site buildings which are cleaned and maintained, that adds to the duties of the department. Upon request from departments, the custodians and maintenance work together to complete requested tasks in a timely manner. Many requests usually consist of furniture moving, pest removal and hanging of boards, TV's and pictures. Daily scheduled cleaning is conducted by the custodial staff while ground keeping, and indoor maintenance is done by Maintenance Director, Marvin Moquino. Seasonal duties such as snow removal and weed clearing are conducted at all Tribal Administrative buildings including the Santa Clara Clinic. The Department is also responsible for delivering the tribal newsletter and memos that come directly from the Governor's Office to the 430 residences in the Pueblo.

The two custodians that provide cleaning to all buildings, offices and restrooms are Melvin Dishta and Bernice Naranjo. The custodians perform multiple duties such as sweeping and mopping, vacuuming, window cleaning, trash collection and deliveries to departments upon request. Cleaning and sanitizing of restrooms have become one of the custodial department's highest priorities since the beginning of the outbreak of COVID. Upkeep and routine maintenance are conducted on all cleaning equipment. Other responsibilities include refilling of hand soap, toilet paper and paper towels. Trash is collected daily from offices and buildings and disposed of properly.

Marvin Moquino is the Maintenance Department head and is also the supervisor of the Custodial Department. He is responsible for the upkeep of all offices and buildings. The responsibility is to ensure continuous workplace safety and environmental practices. Maintenance duties are to report and repair any concerns or issues that are submitted to staff or departments. Marvin routinely checks on offices and buildings to see if any work orders or issues are brought to his attention. Marvin is responsible for requesting and shadowing other company vendors or entities such as electricians, plumbers and Khapo Construction. These companies are called to service the Tribal Administration and the Santa Clara Clinic.

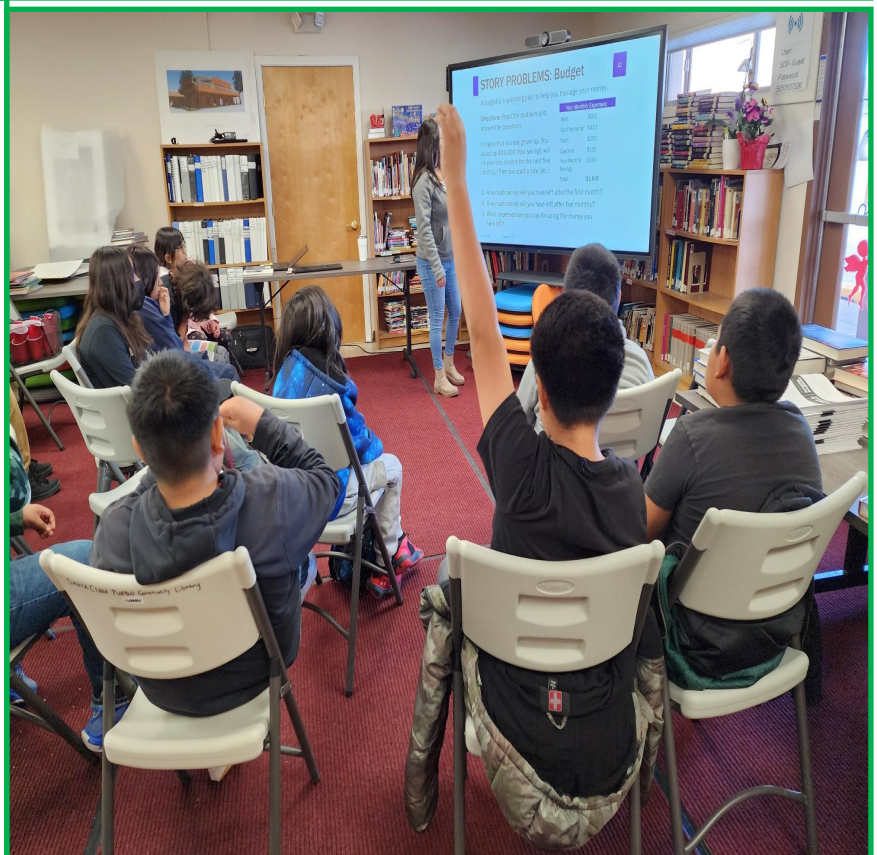
The main directive for the custodial and maintenance department is to prevent and keep the lingering spread of COVID-19. This has been our main goal since the beginning of the pandemic and is still one of the main practices throughout the Tribal Administration. Our goal is to become fully staffed and keep the Tribal Administration as clean as possible. Also, to provide all departments with the assistance they require in a timely manner.



The 5th grade class from Kha’p’o Community School was in session at the Library to attend a class on how to Budget. The (lesson) story problem was presented by Uriah Ca-chora, Enterprise Bank & Trust, Community Development Officer .

The scenario focused on practical money management, setting a budget and prioritizing how personal money will be spent.

The students were very interested and really had to think about the nice to have spending verses covering living expenses.





Super Bowl Event

Held on February 8

Hosted by Adult Care and the Senior Center/and with assistance from Youth & Learning staff. Combined program efforts resulted in a well-attended event with games, prizes and treats and Fun For All!



SANTA CLARA

POST OFFICE BOX 580
(505) 692-6309



INDIAN PUEBLO

ESPANOLA, NEW MEXICO
87532
SPECIAL PROJECTS & SAFETY OF DAMS

To: Santa Clara Pueblo Farmers

Thru: Mel Tafoya, Tribal Administrator

From: Daniel J. Tafoya, Director

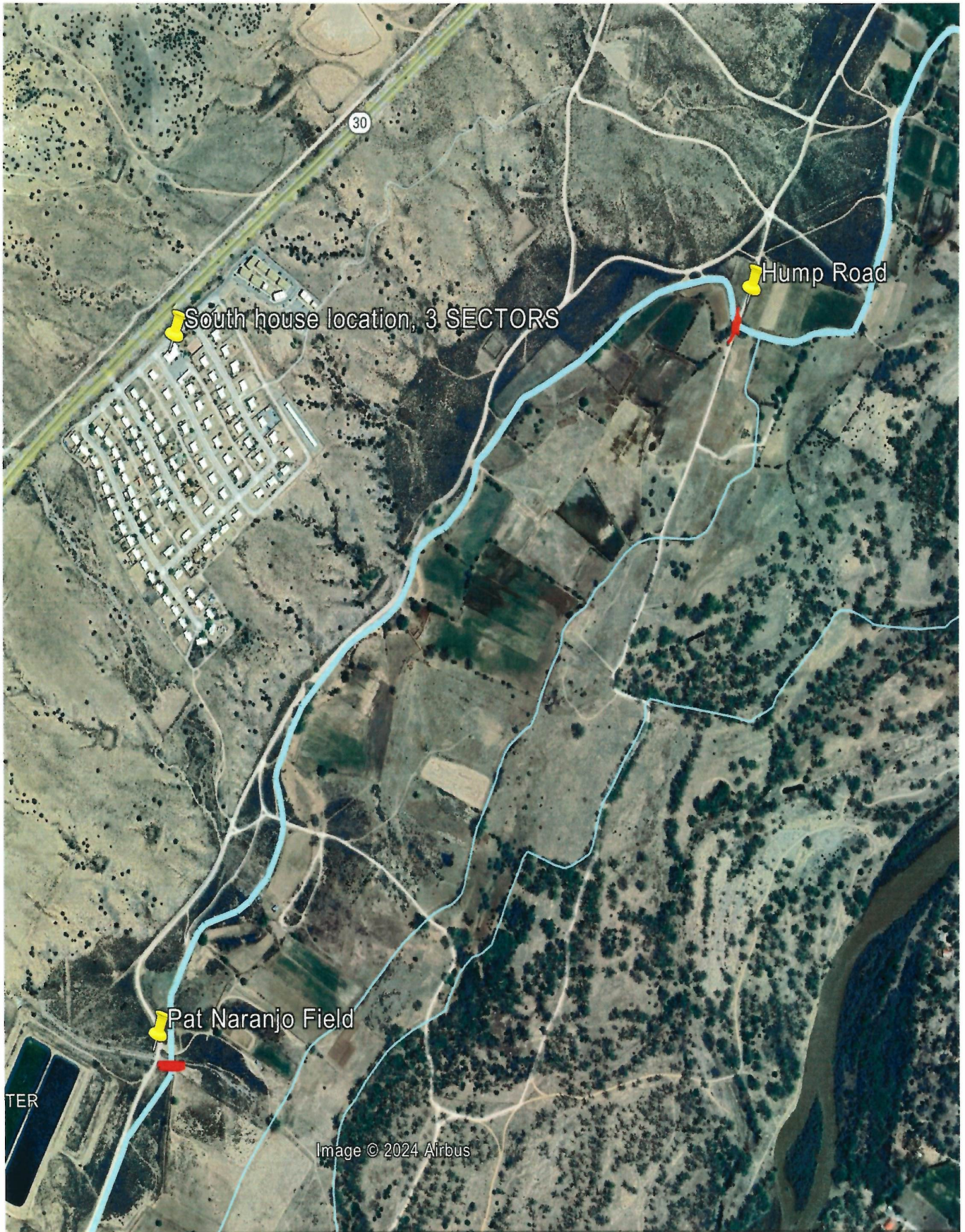
Date: February 20, 2024

RE: Irrigation Ditch Construction

As many of you know and have seen the construction work on the Rio Grande Ditch continue through the winter months, we are finally coming to an ending point for the season. This will allow for irrigation season to begin on time. We will continue working on prep work in the summer and construction will start again in the Fall.

If you are a landowner with a field in the construction zone (from Hump Road to the arroyo crossing by Pat Naranjo's field) please contact our office as soon as possible. See the attached map. We have the chance to relocate your headgate and/or install a new headgate if you do not currently have one. If we do not hear from you, a new gate will be installed at the current location of your existing.

We will need your name and contact information for someone to meet with us on site. You can contact our office at 505-692-6309. If we are unable to answer your call, please leave us a message.



TER

Image © 2024 Airbus

New Mexico records 89 emergency visits and one fatality due to carbon monoxide poisoning

Health officials stress the importance of recognizing symptoms and adopting prevention measures

SANTA FE – The New Mexico Department of Health (DOH) is alerting the public to an increase in carbon monoxide poisoning cases as temperatures decline, and snowfall in northern and central mountains is occurring. Hospital emergency departments have observed a rise in carbon monoxide-related visits since fall 2023, demanding urgent attention and heightened awareness.

The DOH's [Environmental Public Health Tracking Program](#) reveals that 89 statewide emergency department visits for carbon monoxide poisonings were reported from the National Syndromic Surveillance Program from Oct. 1, 2023, to date. Additionally, within the same period, there was one fatality of a male in his 50s from Chaves County.

“Carbon monoxide is a hidden danger,” said **Patrick Allen**, secretary for DOH. “Don’t let lack of awareness lead to tragedy.”

Between 2017 and 2021, there were 73 carbon monoxide related deaths in New Mexico.

Carbon monoxide is a highly toxic gas that a person cannot see, smell, or taste. It is found in combustion fumes, such as those produced by gas heaters, small gasoline engines, stoves, generators, lanterns, and gas ranges or by burning charcoal and wood.

At-risk populations, including infants, pregnant women, the elderly, and individuals with chronic heart disease, anemia, or respiratory illness, and those working with or around combustion engines, face elevated dangers. Recognizing symptoms such as headache, dizziness, weakness, nausea, vomiting, chest pain, and an altered mental status is crucial. Immediate medical attention is imperative, as survivors may develop long-term neurological problems.

DOH emphasizes preventative measures to curb carbon monoxide exposure:

- Annual servicing of heating systems, water heaters, and gas, oil, or coal-burning appliances by qualified technicians.
- Installation of CO detectors in homes, businesses, RVs, cabins, or barns, with bi-annual battery replacements.
- Strict avoidance of using generators, charcoal grills, camp stoves, or other fuel-burning devices indoors or near open windows.
- Never running automobiles inside attached garages, even with doors open.

- Avoiding heating homes with gas ovens and running gasoline-powered engines at least 20 feet from windows, doors, or vents.

For additional guidance, visit the NMDOH Environmental Public Health Tracking Program page on [carbon monoxide poisoning](#), refer to the Centers for Disease Control and Prevention’s page for [additional prevention tips](#) or contact the New Mexico Poison and Drug Information Center at 1-800-222-1222.

Carbon monoxide poisoning is a notifiable condition in the state of New Mexico. Hospitals, clinics, practitioners, and first responders should immediately report any suspected carbon monoxide poisoning by calling the DOH Helpline at 1-833-796-8773.

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David Barre
Internal Communications Coordinator



New Mexico Department of Health
Office of the Secretary
1190 South St. Francis Drive
Santa Fe, NM 87505
Cell: (505) 699-9237
Email: David.Barre@doh.nm.gov
www.nmhealth.org



Senior Farmers Market Nutrition Program

Attention NM Seniors & Elders!

Re-apply or join our 2024 Farmers Market Nutrition Program to receive fresh, locally grown fruits, vegetables, herbs & honey from local Farmers Markets, farm stores & farm-roadside stands.

**60+ (non-Native American)
or 55+(Native American)**

Senior & Elder individuals in a household who are income-eligible.

**Application opens
February 15th, 2024**



Internet Access?

Access the NEW online application.

Visit shopper.soliportal.com for a quick and easy application process.

1. All Participants:

- Click on "Apply or Re-Apply."
- Enter all required information.
- Click "Sign Up" to submit your application.

Allow 48 hours for approval and shipment of new & replacement cards

No Internet Access?

Paper applications available upon request

The image shows a paper application form for the 2023 Senior Farmers Market Nutrition Program. The form includes fields for First Name, Last Name, Mailing Address, City, and Card Phone. It also has checkboxes for gender (Male, Female, No Answer) and marital status (Single, Married, Divorced, Widowed). There are instructions for returning completed applications to the WIC office.

1. WIC-Public Health Offices
2. Senior Centers, AAA, AARP
3. 2040 South Pacheco St.
Santa Fe, NM 87505
4. 505-469-0548 or 505-487-0904

Contact Information

New Mexico WIC & Senior Farmers Market Nutrition Program

Physical Address

2040 South Pacheco St. Santa Fe, NM 87505

Phone Number

505-469-0548 or 505-487-0904

Email

doh.fmpnp@doh.nm.gov

Veronica Griego, Program Manager
Tanya Matson, Program Coord I
Melanie Varela, Admin Assistant



BE A CHAMPION FOR A CHILD

Become a Foster Parent

“Every child needs a champion to love them, support them and encourage them to pursue their dreams. You can be that champion. Whether you want to open your home to a child or support families who do, we want to hear from you”.



**FOR MORE INFORMATION PLEASE CONTACT
SANTA CLARA PUEBLO SOCIAL SERVICES**

ANN F. GUTIERREZ

@ (505) 753-0419



TAX TIME!

Date: February 6th to March 28

Where: SCP Housing Authority—Learning Center

**Please call our office at 505-753-6170 to
set up an appointment**

BY APPOINTMENTS ONLY!

- ⇒ **Only Santa Clara Pueblo Community Residents**
- ⇒ All documents will be scanned and sent directly to Tax Preparers.
- ⇒ **ALL PREPARERS ARE IRS CERTIFIED**

FREE PREPARATION IF REQUIREMENTS ARE MET:

Family's Annual Income is **\$57,000** or less or if you are age **65** or older.

REQUIRED DOCUMENTS!

- Identification:
 - Must have photo ID (Driver License, State Issued ID, Passport, Military ID, Tribal ID)
 - Social Security Number
 - Or Individual Tax Identification number (ITIN) for yourself, your spouse, your dependents, or anyone else on your return
- Income Forms: All W-2 forms, 1099 forms (Miscellaneous income, Interest, Dividends, etc.)
- Proof of Healthcare: Form 1095-A or exception number from the healthcare marketplace
- Expense forms:
 - All 1098 Forms (Mortgage and Tuition statements)
 - Child or dependent care expenses
 - Property Tax payments
- Prior year tax returns (if you have it)
- Bank Routing and account number (if you qualify for a refund and want a direct deposit)



COMPACT/PACT Act Outreach

Join Us

When: Tuesday, April 23, 2024

Time:: 1:00 pm to 3:00 pm

Where: Santa Claran Event Center

460 N. Riverside Drive



Sponsored by:

Santa Clara Pueblo



For More
Information
Contact
Virginia
Halfmoon

at
505-692-6312

Or email at
vhalfmoon@

[Santaclarapueblo.org](mailto:vhalfmoon@Santaclarapueblo.org)

Presented by:

New Mexico VA Health Care System

Albuquerque Regional VA Benefits Office

New Mexico Department of Veterans Service

A presentation about the COMPACT Act that offers Veterans & former service members free emergency suicide care when needed, no matter where they are.

A presentation about the new PACT ACT law that expands VA benefits and health care to Vietnam, Gulf, and Iraq/Afghanistan War Veterans suffering from exposure to "Agent Orange," burn pits, and other toxic substances while in service. 20 new presumptive conditions have been added.

VA Representatives will be on hand to help with filing a claim, Toxic Exposure Screenings and VA Healthcare Enrollment.



Santa Clara Pueblo Office of Rights Protection/ THPO Job Announcement 2024 YCC Summer Program

Start Date- June 10, 2024 **End Date-** August 8, 2024

Starting Pay- \$13.25 per hour- Crew members
\$14.00 per hour- Crew Leader(s)

Who May Apply- Any Pueblo or community youth ages **14-25 years old.**

Duties: All youth workers will learn historic masonry and plastering techniques, wildlife inventory and maintenance of ancestral trails.

Working environments: which include inclement weather such as heat and rain, windy dusty conditions and will often involve the company of rodents, reptiles, and biting /stinging insects.

All crew members will work 8 to 10 hour days and may include the following tasks:

- Lifting of objects up to 50lbs. Involve frequent bending, kneeling, and hiking of steep slopes and pre-historic trails.
- Mixing sand and dirt to create proper texture for mortar and using wheel barrels and buckets to transport to work station/ work site.
- Use of hand tools such as; shovels, hoes, Pruners, Rakes, Etc.
- Crew bosses will conduct daily briefings to crew members on work site awareness, safety precautions, hazards, and proper use of equipment.
- Perform other Tribal Historic Preservation Office (THPO) related tasks as advised from supervisor or Rights Protection staff.

Applications can be picked up from the Santa Clara Pueblo Office of Rights Protection/THPO, Monday through Friday 8:00am to 4:30pm, or from the Santa Clara Pueblo Human Resources Office. **All applicants must also submit Driver's Licenses/Identification Card and Social Security card with his/her application, also all applicants over 18 years of age must be willing to submit to a background check and random drug testing. Any youth ages 14-16 must obtain a workers permit from New Mexico Department of Workplace Solutions.**

Closing date April 12, 2024 by 4:30 pm or until all positions are filled. All applications must be submitted to the Office of Rights Protection or to the Human Resources Office. **If any applications are received after the closing date those applications will be put on a waiting list. All completed Applications received before the closing date will have priority.** If you have any questions please contact the Office of Rights Protection at (505) 692-6285, or Ben Chavarria at Cell (505) 423-5507.

Please be sure to include ALL of the following with your Application or your application will be considered NOT COMPLETE:

- Social Security Card & Birth certificate**
- Photo ID (School ID, Tribal ID)**
- 3 Non-family References (Good working Phone number, name, and email)**
- Paragraph of why you want to be a part of YCC 2023 (Written or Typed)**



Intergovernmental (INPRO) Project

1. **Professional Services Contractor** – to complete a Veterans Calendar for 2025.
2. Application opening date: February 26 and Closing Date: March 8, 2024.
3. Submit completed applications to vhalfmoon@santaclarapueblo.org

Project: To develop, design, create the layout of the 2025 Santa Clara Pueblo Veterans Calendar that builds on the 2011 Veterans Calendar and utilize Tewa language for each month and day of the week, as the 2011 calendar.

Starting Date: March 18, 2024 with final printed calendar due November 18, 2024. A timeline of accomplishments during the 8 months will be provided. The contractor will be paid in three equal distributions of the total amount of the project, provided timeline of project is being successfully met. Actual printing of the calendar will be accomplished under a separate contract.

Who may apply: Santa Clara Pueblo resident with previous similar experience, who is organized, accountable, possesses good interpersonal skills to build rapport with Veterans and/or their family, updates program manager on progress and ability to present the project status at meetings.

Duties:

- Attend meetings with Veterans to coordinate participation in the development of the calendar.
- Schedule meetings with specific Veterans or their family to either take their photo or to duplicate their photo(s). Keep excellent notes associated with each Veteran and the photo provided or taken.
- Accountable to secure and preserve photos provided on loan and return to Veteran or their family by agreed upon date.
- Contractor will be expected to have photography skills and their own camera to use for the project. Photos become property of Santa Clara.
- Contractor will be required to have layout and design capabilities and provide examples of previous completed projects.

Should you have additional questions, please contact the INPRO office at (505)692-6312.



SANTA CLARA DEVELOPMENT CORPORATION

MUST BE 21+ Gaming License Required*

FACILITIES / EVS / CONSTRUCTION

- Facilities Director*
- Facilities Maintenance Engineer/Electrician
- EVS Housekeeping Associate
- EVS Housekeeping Associate Graveyard
- EVS Inspector
- EVS Housekeeping Supervisor
- EVS Housekeeping Supervisor Graveyard
- Facilities Maintenance Engineer/HVAC
- Construction Superintendent
- Construction Project Manager
- Field Technician – Construction

SLOTS

- Slot Service Specialist*
- Slot Supervisor*

PLAYER SERVICES

- Player Services Representative*
- Player Services Main Banker*

FINANCE

- Revenue Auditor

SURVEILLANCE

- Surveillance Agent I*
- Surveillance Shift Supervisor*
- Surveillance Director*

MARKETING

- Marketing Graphic Artist
- Marketing Database Manager*

COUNT TEAM

- Count Team Member*

SECURITY

- Security Officer Level I*
- Security Officer Level II*

COMPLIANCE

- Lead Internal Auditor*
- Internal Auditor*

EXECUTIVE

- Chief Financial Officer*

ECONOMIC DEVELOPMENT

- Economic Development Manager*

HUMAN RESOURCES

- Human Resources Specialist*

INFORMATION TECHNOLOGY

- IT System Administrator*
- IT Senior Applications Administrator*
- IT Tier I Tech Support*

SANTA CLARA RETAIL

- Retail Associate/Cashier

GOLF

- Seasonal Grounds Keeper
- Cart Barn Attendant
- Seasonal Starter/Marshall

MUST BE 18+ (UNLESS STATED OTHERWISE)

FOOD & BEVERAGE

- Busser (**16 y/o and older**)
- Host/Hostess (**16 y/o and older**)
- Server
- Grab & Go Attendant
- Line Cook
- Kitchen Steward
- Food Expeditor
- Bartender/Server (**21 y/o and older**)
- Banquet Coordinator
- Dishwasher
- Food & Beverage Administrative Assistant

FATBURGER

- Shift Leader
- Team Member (**16 y/o and older**)

BIG ROCK BOWLING CENTER

- Pinsetter Mechanic
- Bowling Attendant (**21 y/o and older**)
- Lead Bowling Attendant **21 y/o and older**)

HOTEL

- Guest Service Supervisor
- Guest Service Agent
- Hotel Inspector

To apply, please visit our career listings at www.santaclaran.com/careers or visit the Human Resources Office. For more information, you may contact (505) 367-4525.



HUMAN RESOURCES DEPARTMENT
SANTA CLARA PUEBLO TRIBAL ADMINISTRATION
578 Kee Street, Espanola, New Mexico 87532
Phone: (505) 692-6280 Fax: (505) 747-2748

EMPLOYMENT OPPORTUNITIES

Updated: 02/20/2024

Accounting

- (1) Lead Accountant
- (1) Contracts Manager
- (1) Payroll Specialist

Adult Day Care

- (1) Caregiver

Behavioral Health

- (1) Outreach Coordinator
- (1) Clinical Supervisor
- (1) Behavioral Health Clinician

Department of Youth & Learning

- (1) Recreation Specialist-Part-time

Environmental

- (1) DOE LAPP Coordinator
- (1) Surface and Ground Water Technician

Forestry

- (1) GIS Coordinator
- (1) Forest Development and Restoration Manager
- (1) Forest Development Tech Intern
- (1) Heavy Equipment Supervisor
- (1) RTRL Crew Lead

Head Start

- (1) Head Start Director
- (1) Health/Nutrition Coordinator
- (1) Head Cook

Human Resources

- (1) Human Resources Generalist

Law Enforcement

- (4) Certified Police Officer
- (1) Radio Communication Specialist
- (1) Animal Control Officer

Sanitation

- (1) Laborer-Part-time
- (1) Maintenance Specialist
- (1) Apprentice Plumber

Social Services

- (1) Tribal Social Caseworker

Transportation

- (1) Transportation Planner
- (1) Budget Analyst

Tribal Courts

- (1) Chief Judge
- (1) Court Monitor

Utilities

- (1) Wastewater Utility Supervisor

Position Requirements:

- Must be able to successfully pass a Background Check
- Must not have any DUI's/DWI's convictions within the last five years from any Tribal, State or Federal Court
- Must have a valid New Mexico Driver's License and be insurable through the Tribe's insurance carrier

PREFERENCE

*Tribal member/Native American preference shall apply to all positions at the Santa Clara Pueblo Tribal Administration
Santa Clara Pueblo Tribal Administration is a drug/alcohol free workplace*

All applicants must meet the minimum required qualifications for the position.

All positions are open until filled

For a copy of the position descriptions, or more information please contact the Santa Clara Tribal Administration's Human Resources Department email: jobs@santaclarapueblo.org

or call (505) 692-6280

ALL APPLICATIONS MUST BE COMPLETED THOROUGHLY AND SUBMITTED TO THE HUMAN RESOURCES OFFICE

All positions are open until filled